

# November 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<b>1</b> 7:00 pm – City Council	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> 6:15 pm – Board of Public Affairs 6:15 pm – Water/Sewer Comm.	<b>9</b>	<b>10</b>	<b>11</b> Veterans Day 8:00 am – 2022 Budget Review Meetings	<b>12</b>	<b>13</b> 8:00 am – 2022 Budget Review Meetings
<b>14</b>	<b>15</b> 7:00 pm – City Council	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b> 6:30 pm – Special City Council 6:30 pm - Special Joint Meeting Finance & Budget and City Council	<b>23</b> 4:30 pm – Civil Service	<b>24</b>	<b>25</b> <i>City Offices Closed</i>  <b>HAPPY THANKSGIVING</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b> <i>Fifth Monday</i>	<b>30</b>				

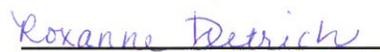
*City of Napoleon, Ohio*

**SPECIAL MEETING**  
of the  
**FINANCE AND BUDGET COMMITTEE**  
in Joint Session with  
**CITY COUNCIL**

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio  
WebEx information will be posted at [www.napoleonohio.com](http://www.napoleonohio.com)

**SPECIAL MEETING AGENDA**  
**MONDAY, NOVEMBER 22, 2021 at 6:30 pm**

- A. Mayor's Presentation of the 2022 Budget
- B. Adjournment

  
\_\_\_\_\_  
Roxanne Dietrich - Clerk of Council

*City of Napoleon, Ohio*

**SPECIAL CITY COUNCIL MEETING**  
in Joint Session with the  
**FINANCE AND BUDGET COMMITTEE**

*Location:* Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio  
WebEx information will be posted at [www.napoleonohio.com](http://www.napoleonohio.com)

**SPECIAL MEETING AGENDA**  
**MONDAY, NOVEMBER 22, 2021 AT 6:30 PM**

- A. MAYOR'S PRESENTATION OF THE 2022 BUDGET
- B. FIRST READING OF RESOLUTIONS AND ORDINANCES
1. **Resolution No. 048-21**, a Resolution Amending Resolution No. 063-20, the City's Yearly Reoccurring Costs Legislation; and Declaring an Emergency
  2. **Ordinance No. 049-21**, an Ordinance Authorizing the Council of the City of Napoleon, Ohio to Establish a Water Rate Review Commission, and Amending Title Five of the Codified Ordinances of the City of Napoleon, Ohio, specifically adding Chapter 183, "Water Rate Review Commission;" and Declaring an Emergency
  3. **Resolution No. 050-21**, a Resolution Authorizing the Expenditure of Funds over Twenty-five Thousand dollars (\$25,000.00) for the Replacement of Control Panels at the Palmer Ditch Lift Station, which was not included in the 2021 Master Bid Resolution, for the City of Napoleon, Ohio Wastewater Treatment Plant, and to Sole Source said Replacement to the Craun Liebing Company; and Declaring an Emergency
  4. **Resolution No. 051-21**, a Resolution Authorizing Expenditure of Funds in Excess of Twenty five Thousand dollars (\$25,000) in and for the Year 2022 as it relates to Reoccurring Costs Associated with the Operation of the City, for Payment of Expenses, and for Purchases Associated with Vendors Utilized by Multiple Departments within the City; Elimination of Necessity of Competitive Bidding in and for the Year 2022 as it relates to Certain Transactions; and Declaring an Emergency
  5. **Resolution No. 052-21**, a Resolution Authorizing the Expenditure of Funds and Authorizing a Department Director to take Bids on Certain Projects, Services, Equipment, Materials, or Supplies without the Requirement for Additional Legislation to do so in the Year 2022; and Declaring an Emergency
  6. **Ordinance No. 053-21**, an Ordinance Establishing a New Position Classification Pay Plan for Employees of the City of Napoleon, Ohio for the Year 2022; Repealing Ordinance No. 067-20; and Declaring an Emergency
  7. **Ordinance No. 055-21**, an Ordinance Establishing the Appropriation Measure (Budget) of the City of Napoleon, Ohio for the Fiscal Year Ending December 31, 2022, listed in Exhibit "A," and Declaring an Emergency

8. **Resolution No. 056-21**, a Resolution Authorizing the Finance Director to Transfer Certain Fund Balances from Respective Funds to other Funds per Section 5705.14 ORC on an as needed basis in Fiscal Year 2022, listed in Exhibit "A;" and Declaring an Emergency
  9. **Ordinance No. 057-21**, an Ordinance Amending the Allocation of Funds as found in Sections 193.11 and 194.013 of the Codified Ordinances of the City of Napoleon, Ohio; and Declaring an Emergency
  10. **Resolution No. 058-21**, a Resolution Authorizing a Contribution to the Community Improvement Corporation of Henry County, Ohio, in and for the Year 2022; and Declaring an Emergency
  11. **Ordinance No. 059-21**, an Ordinance Apportioning the Expenses Incurred including Wages, Salaries and Fringe Benefits of the Mayor, Council, and various other Departments of the City of Napoleon which are not otherwise directly charged to Special and/or Capital Projects among Various Accounts Effective January 1, 2022; Amending Ordinance No.(s) 104-09, 087-19, and 069-20; and Declaring an Emergency
- C. SECOND READING OF RESOLUTIONS AND ORDINANCES ~ *None.*
- D. THIRD READING OF RESOLUTIONS AND ORDINANCES
1. **Resolution No. 045-21**, a Resolution Authorizing the City Manager to Renew a Contract with Werlor Waste Control and Recycling, Inc. without the Necessity of Public Bidding; and Declaring an Emergency
- E. GOOD OF THE CITY
1. **Discussion/Action:** Acceptance of Donation from Church of the Nazarene to Napoleon Parks and Recreation Department (Tabled)
  2. **Discussion/Action:** Acceptance of \$10,000 Donation from the Napoleon Eagles for a Golf Simulator
  3. **Discussion/Action:** Converting Income Tax Administration and Collection to RITA (direct Law Director to draft legislation)
  4. **Discussion/Action:** Appointing Mayor Jason Maassel and one Councilmember to Represent the City of Napoleon, Ohio as Members of the Board of Directors of the Community Improvement Corporation of Henry County, Ohio (direct Law Director to Draft Legislation)
- F. ADJOURNMENT

  
Roxanne Dietrich - Clerk of Council

**RESOLUTION NO. 048-21**

**A RESOLUTION AMENDING RESOLUTION NO. 063-20, THE  
CITY'S YEARLY REOCCURRING COSTS LEGISLATION;  
AND DECLARING AN EMERGENCY**

**WHEREAS**, the City each year has reoccurring costs associated with the conducting of business with groups or associations established for or on behalf of the political subdivisions or instrumentalities of the State, which annually exceed twenty-five thousand dollars (\$25,000); and,

**WHEREAS**, the City each year has reoccurring costs associated with the conducting of business, many which result in mandatory payments or merely occur as a result of the method of accounting utilized by the City's Finance Department; and,

**WHEREAS**, for convenience and efficiency, purchase orders are annually written to vendors by multiple departments of the City with a combined total that exceeds twenty-five thousand dollars (\$25,000); and,

**WHEREAS**, Resolution No. 063-20 was previously passed on December 21, 2020; and,

**WHEREAS**, certain vendors were omitted from Resolution No. 063-20, and Council now desires to add these vendors for proper payment. **Now Therefore**,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON,  
OHIO:**

Section 1. That, the expenditure of funds by the City in excess of twenty-five thousand dollars (\$25,000), in and for the year 2021, is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for purchases, services, coverage, or benefits listed in Exhibit "A" attached hereto and made a part of this Resolution.

Section 2. That, the expenditure of funds by the City in excess of twenty five thousand dollars (\$25,000), in and for the year 2021, is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for the following purchases associated with recreation, fund balance maintenance, public labor costs, public auditing, utilities, bonding, accounting, the payment of debt service, postal service, banking, permitting, and codification listed in Exhibit "B" attached hereto and made a part of this Resolution.

Section 3. That, the expenditure of funds in excess of twenty five thousand dollars (\$25,000) is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for the City's cumulative purchase of product, supply, equipment and/or services periodically through the year 2021 from the following vendors; however, in no event shall the amount exceed twenty five thousand dollars (\$25,000) for any one purchase of product, supply, equipment and/or services or any one specific project under the authority of this Resolution listed in Exhibit "C" attached hereto and made a part of this Resolution.

Section 4. That, due to nature or uniqueness of the transactions or vending listed in Sections 1, 2 and 3 of this Resolution, except for the prohibition in Section 3 regarding the one time purchase over twenty-five thousand dollars (\$25,000), any requirement that may exist for competitive bidding is hereby eliminated in the best interest of the City.

Section 5. That, Resolution No. 063-20 is hereby amended to include Aerotek, Inc. on Exhibit "C" for the purpose of temporary staffing services.

Section 6. That, Resolution No. 063-20 is hereby amended to include Ekoton USA Corporation on Exhibit "C" for the purpose of sludge press rental.

Section 7. That, Resolution No. 063-20 is hereby amended to include SHI International on Exhibit "C" for the purpose of electric technology services.

Section 8. That, nothing in this Resolution shall be construed as to eliminate the necessity of quality based selection as it relates to architect, engineer or construction services for any one project that would otherwise require such a selection process, as such elimination of quality based selection would require separate Council action; moreover, nothing in this Resolution shall be construed as to eliminate the restriction found in Section 3 of this Resolution as it relates to a single purchase or project expenditures.

Section 9. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 10. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 11. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for prompt purchases required to remain operational, being operational essential to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the payment process in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Roxanne Dietrich, Clerk of Council

*I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 048-21 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Roxanne Dietrich, Clerk of Council*

## EXHIBIT "A"

American Municipal Power, Inc.	For: Contracted Power Purchase and Services
BORMA Benefit Plans	For: Insurance Premiums (Health)
CIC of Henry County, Ohio	For: Economic Development Services
Henry County Auditor	For: Auditor Fees and Assessment Fees
Henry County Chamber of Commerce	For: Chamber Programs, Tourist Bureau and Other
Henry County Engineer	For: Engineering Shared Projects and Materials
Northwestern Ohio Water & Sewer District	For: Payments for Water Collections
Auditor of State of Ohio	For: Annual Auditing Services
Henry County Auditor	For: Law Library Payments
MAN Unit	For: Police Services and Narcotics Task Force
Maumee Valley Planning	For: CHIS/CHIP Grant Administration
Ohio Bureau of Workers Compensation	For: Employee Worker's Comp. Insurance Coverage
Ohio Police Pension Fund	For: Police Pension Payment
Ohio Fire Pension Fund	For: Fire Pension Payment
Ohio Public Employers' Retirement System	For: Pension Payments
Public Entities Pool (PEP)	For: Insurance Premiums (Property & Casualty)
Treasurer State of Ohio	For: Various Items
Treasurer State of Ohio, ODOT	For: Road Salt & Other Items

## EXHIBIT "B"

BHM CPA Group, Inc.	For: Auditing Services
Bonded Chemical	For: Chemicals at Water Treatment Plant
Bryan Publishing	For: Newspaper Publication Services
City of Napoleon, Fuel Rotary	For: Fuel Purchases
City of Napoleon, Garage Rotary	For: Garage Rotary Services
City of Napoleon, Income Tax	For: Refunds of Income Taxes
City of Napoleon, Payroll	For: Payroll Postings
City of Napoleon, Reimbursements	For: Inter-fund Reimbursements
City of Napoleon, Rescue	For: Township Portion of EMS Revenues
City of Napoleon, Utility	For: Meter Deposit Refunds
City of Napoleon, Utility	For: Utility Services
City of Napoleon, Utility	For: Water and Sewer Refunds
City of Napoleon, Utility	For: Electric Refunds
Farmer and Merchant's State Bank	For: Banking and Debt Service Payments
Greenline	For: Telephone Services
Huntington National Bank	For: Banking & Debt Service Payments
KSB Dubric	For: Pump supplies and repairs
Ohio CAT	For: Equipment Rental & Parts
Ohio Gas Company	For: Utility Services
Ohio Water Development (OWDA)	For: Debt Service Payment
OMEGA JV5/Amp-Ohio Inc.	For: Purchase of Power
OMEGA JV6/Amp-Ohio Inc.	For: Purchase of Power
PNC Bank, N.A.	For: Debt Service Payments
Postmaster	For: Postal Services and Supply
Rescue-Township Charges (EMS)	For: EMS Revenues to Townships
Schonhardt and Associates	For: CAFR Preparation
Smart Bill, LTD	For: Outsourcing of Utility Bill Printing and Mailing
Squires, Patton, Boggs (US) LLP	For: Bond Counsel (Professional Services)
Telnamix	For: City Phone Services
The Accumed Group	For: EMS Billings and Collections
Treasurer State of Ohio	For: Payments to State
US Bank N.A.	For: Debt Service Payments
US EPA (Treasurer, State of Ohio)	For: Permits
Verizon Wireless	For: Wireless Phone Services
Weltman, Weinberg & Reis	For: Collection Services

## EXHIBIT "C"

Amazon	For: Various City Supplies & Equipment
A & A Custom Crushing	For: Concrete Crushing
A Cut Above the Rest Tree Service	For: Tree Services
Advanced Rehabilitation Technology	For: Sewer Cleaning and Rehabilitation
Aerotek, Inc.	For: Temporary Staffing Services
Altec Industries	For: Digger Truck Services
All Seasons Tree Care	For: Tree Services
Alloway	For: Professional Services – Lab Testing
American Pavements, LLC	For: Crack Sealing
American Property Analysts	For: Property Appraisals
American Rock Salt Co., LLC	For: Road Salt
Anixter Inc.	For: Electrical Transformers, Parts and Supplies
B Clean Pro Services	For: Janitorial Services
Baker Vehicle Systems	For: Vehicle Parts & Repairs
Baldwin Poles	For: Utility Poles
Bob Wingate, Integrity Solutions	For: Bridge Inspections, Management & Repairs
Boundtree Medical Supply, LLC	For: Medical Supplies
Brown Supply Co.	For: Janitorial Supplies
Brownstown Electric Supply	For: Electrical Supplies
Buck Pavement Restoration	For: Crack Sealing
Buckeye Pumps	For: Pump Repairs and Parts
Burch Hydro	For: Electrical Supplies & Sludge Removal
Burke Excavating and Mowing	For: Construction and Mowing Services
Bryan Excavating	For: Construction Services
Cahaba Timber	For: Wood Electric Poles
Cargill, Inc.	For: Road Salt
C&W Tank Cleaning	For: Digester Cleaning
CDW Government, Inc.	For: Computers and Supplies
Chemtrade Chemicals US, LLC	For: Chemicals
City Blueprint of Toledo	For: Survey Supplies
Clarke Mosquito Control Product	For: Mosquito Control Supply
Clemons Nelson	For: Legal Services
CMI (Creative Microsystems, Inc.)	For: Software and Hardware Systems
Compass Minerals America	For: Road Salt
D & R Demolition Corp.	For: Concrete Crushing

Defiance County Landfill	For: Sanitation Dumping Services/Landfill Biosolids
Dell Marketing	For: IT Hardware Systems
Dennis Panning Excavating	For: Yard Waste Hauling and Disposal
Detroit Salt Company	For: Road Salt
Ekoton USA Corporation	For: Sludge Press Rental
Encompass Engineers	For: Electrical Engineering Services
Ermco	For: Electric Transformers
Estabrook, Corp.	For: Pump Supplies and Repairs
Ferguson Waterworks	For: Operations Parts and Supplies
Finley Fire Equipment	For: Fire Engines and Service Repairs
Fire Safety Services Inc.	For: Fire Services and Supply
Fire Service, Inc.	For: Fire Services and Supply
Fitzenrider, Inc.	For: Heating and Air Conditioning Service Work
Flex-Com	For: Camera Systems
Forrest Auto Supply	For: Automotive Parts & Supplies
Gerken Asphalt Paving, Inc.	For: Paving Materials & Asphalt Laying
Heartland Disposal	For: Sludge Removal
Henschen and Associates, Inc.	For: Software and Hardware Systems
Hoff Consulting, LLC	For: Consulting Services
Hydro Dyne Engineering, Inc.	For: Wastewater Remanufacturing of Screens
Jack Doheny Supplies Ohio, Inc.	For: Wastewater Supplies
J.A. Hillis Excavating, LLC	For: Excavation Services
Jones & Henry Engineers, LTD	For: Consulting Services
K-Tech	For: Beet Heet
JT's Building Maintenance & Construction	For: Various Property Maintenance and Construction Services
Kalida Truck	For: Vehicle Accessories
Koester Corp.	For: Engineering Services
Kuhlman Corp.	For: Parts and Supply
Kurtz Ace Hardware	For: Supply
The Mannik and Smith Group, Inc.	For: Engineering Services (Professional Services)
Masterpiece Sign Graphics, Inc.	For: Signs
The Accumed Group	For: Ambulance Billing Services
Meeder Investment Management	For: Investment Management Services
Meggar	For: Electrical Testing Equipment
Mel Lanzer Co.	For: Construction Services
Meldrum Mechanical	For: Pump Supplies & Equipment Repairs

Melrose Pyrotechnics, Inc.	For: Fireworks
Midwest Compost	For: Digester Cleaning
Miller Brothers Construction	For: Trucking, Hauling, and Excavating Services
Morton Salt	For: Road Salt
Neptune Equipment Co. (NECO)	For: Meter Parts and Supplies
Newegg Business	For: Computers and Supplies
North Branch Nursery	For: Tree Plantings
Northwest Landscape Service	For: Landscaping and Supplies, Roadside & City Owned Property Mowing
Northwest Pools	For: Pool Chemicals
NRP Midwest	For: Wastewater Treatment Chemicals
Office Depot	For: Office Supply
One Source Waste Solutions	For: Waste Services
O'Reilly Auto Parts	For: Parts & Supplies
Path Master	For: Traffic Signals Supplies and Services
Paulding County Engineer's Office	For: Cold Patch
Parker Hannfin Corp.	For: Water Meter Analyzer
Perrysburg Pipe and Supply	For: Parts and Supply
Perry Corporation	For: Copier, Scanner and Printer Supplies
Peterman Associates, Inc.	For: Engineering Services (Professional Services)
P&R Communications	For: Radio repair and parts
Poggemeyer Design Group	For: Electrical Engineering Services
Porter's BP, LLC	For: Gas and Diesel Fuel
Powerhouse Supply	For: Electrical Parts and Supplies
Powerline Supply Co.	For: Electrical Parts and Supplies
Processing Solutions	For: Water Treatment Chemicals
Reinke Ford	For: Automotive Services
Reville	For: Engineering Services
RTEC Communications, Inc.	For: Communication Supplies & Equipment
S & S Directional Boring	For: Directional Boring
Sauber Manufacturing Co.	For: Reel Trailers
Saylor Tree Service, LLC	For: Tree Services
Schneider	For: Software for Metering
Schweitzer Engineering	For: Electrical Substation Materials
SHI International	For: Electric Technology Services
Snyder Chevrolet, Inc.	For: Automotive Services
Solomon Corporation	For: Transformers and Electric Supplies
Southeastern Equipment	For: Operations Parts and Supplies
Spectrum Engineering Corp.	For: Engineering Services (Professional

	Services)
Spengler Nathanson, PLL	For: Outside Counsel (Professional Services)
Stantec Consulting Services, Inc.	For: Engineering Services (Professional Services)
Statewide Ford	For: Police vehicle
Stoops Freightliner	For: Vehicle parts
Stuart C. Irby Co.	For: Electrical Parts & Supplies
Superior Uniform Sales, Inc.	For: Uniform Services
Survallent Technology	For: SCADA Programming Services
Target Specialty Products	For: Golf Course Chemicals
Tawa Tree Service	For: Tree Services
Tawa Mulch Landscape Supply	For: Landscaping Services
Terex Utilities, Inc.	For: Electric Equipment Purchases
Toledo Edison	For: Contracted Power Services
Toledo Fence & Supply Co.	For: Fencing Supplies
T & R Electric	For: Transformers
Tri City Industrial Power	For: Batteries & Other Power Supplies
UniFirst Corporation	For: Uniforms & Supplies
URS Corporation	For: Engineering Services (Professional Services)
US Utility Contractor Co.	For: Traffic and Electrical Services
USALCO	For: Chemicals for Water Treatment
Utility Service Group	For: Chemicals for Water Treatment
Utility Services	For: NERC Compliance Services
Utility Truck Equipment	For: Bucket Truck
Vermeer	For: Wood Chipper/Parts
Vernon Nagel, Inc.	For: Trucking, Hauling, and Excavating Services
Viking Trucking, Inc.	For: Trucking and Hauling Services
Werlor, Inc.	For: Brush Grinding Services/Recycling Services
Wesco Distribution, Inc.	For: Electrical Supplies
Wigen Water Technologies	For: Membrane Services, Cleaning & Chemicals
Wood County Land Fill	For: Sanitation Dumping Services
WR Meyers Co., Inc.	For: Construction and Excavating Services
Wright Express FSC-WEX, Inc.	For: Fuel Purchases
Zacks Recycling, LLC	For: Recycling Services
Zimmerman, Jack	For: Road Striping Services

**ORDINANCE NO. 049-21**

**AN ORDINANCE ESTABLISHING A WATER RATE REVIEW COMMISSION AND AMENDING TITLE FIVE OF THE CODIFIED ORDINANCES OF THE CITY OF NAPOLEON, OHIO, SPECIFICALLY ADDING CHAPTER 183, “WATER RATE REVIEW COMMISSION;” AND DECLARING AN EMERGENCY**

**WHEREAS**, on August 2, 2021, the City of Napoleon, Ohio (referred to as the Seller) entered into a Water Purchase Contract with the Village of Florida, Ohio (referred to as the Purchaser); and,

**WHEREAS**, the Purchaser is organized and established under the provisions of the Ohio Revised Code, for the purpose of constructing and operating a water supply distribution system serving water users within the area described in plans now on file in the Office of the Purchaser and to accomplish this purpose, the Purchaser will require a supply of treated water; and,

**WHEREAS**, the Seller owns and operates a water supply distribution system with a capacity currently capable of serving the present customers of the Seller’s system and the estimated number of water users to be served by the Purchaser as shown in the plans of the system now on file in the Office of the Purchaser; and,

**WHEREAS**, Resolution No. 013-21 was enacted on May 3, 2021, by the Seller for the sale of water to the Purchaser in accordance with the provisions of this Agreement; and,

**WHEREAS**, Resolution No. 2021-05 was enacted on April 12, 2021, by the Purchaser for the purchase of water from the Seller in accordance with the provisions of this Agreement; and,

**WHEREAS**, the Water Purchase Contract provides for the creation of a Water Rate Review Commission within one hundred eighty (180) days from the execution of the Contract; and,

**WHEREAS**, Section 5.08 of the Charter of the City of Napoleon, Ohio authorizes that "Council may establish or abolish other boards and commissions as it decides necessary, and may provide them with those powers and duties as it decides necessary. The method and duration of appointment to any other boards and commissions shall be as Council may provide; however, each appointee shall be a resident and qualified elector of the City;" and,

**WHEREAS**, That, Title Five of the Codified Ordinances of the City of Napoleon shall be amended to add Chapter 183, entitled “Water Rate Review Commission;” and,

**WHEREAS**, Council now desires to establish a Water Rate Review Commission.

**Now Therefore,**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the Council of the City of Napoleon, Ohio hereby establishes with this Ordinance the Water Rate Review Commission for the purposes described herein and in accordance with the above-described agreement with Purchaser.

Section 2. That, Title Five of the Codified Ordinances of the City of Napoleon shall hereby be amended to add Chapter 183, “Water Rate Review Commission” and shall read as follows:

“183.01 Establishment of a Water Rate Review Commission; Members; Meetings.

- (a) Establishment and Purpose. There is established a Water Rate Review Commission. This Commission shall review water rates and make recommendations to City Council related to the establishment of water rates. The Water Rate Review Commission shall also review and thereafter advise Council about prospective agreements with communities seeking to purchase water from the City.
- (b) Members. The Commission will consist of at least two (2) members from the City of Napoleon, appointed by City Council, and one (1) member of any community that is party to a contract to purchase water with the City of Napoleon. Each member representing the City of Napoleon shall be a resident and qualified elector of the City.
- (c) Meetings. The Commission shall meet, on an as needed basis, with the Napoleon Board of Public Affairs and the Water, Sewer, Refuse, Recycling and Litter Committee to review items that may affect water rates.
- (d) Chair. City Council shall appoint the Chair of this Commission to be chosen from among the members representing the City.
- (e) Rules. This Commission shall be governed by the established Rules and Procedures Governing Boards and Commissions.”

Section 3. Further, that Title Five, Chapter 183, “Water Rate Review Commission” shall be adopted and effective with the passage of this Ordinance No. 049-21.

Section 4. That, the function of this Commission shall be a standing body that shall review water rates on an as needed basis and make recommendations to this Council related to the review and establishment of water rates. Further, this Commission shall meet with the City of Napoleon Board of Public Affairs and the City Council Water, Sewer, Refuse, Recycling and Litter Committee at the designated times to review items that could impact water rates. This Commission shall also review contracts for any communities that would enter into contracts with the City of Napoleon Water System.

Section 5. That, this Commission shall consist of at least two (2) members from Napoleon, these members being appointed by City Council, and one (1) member of any community that is party to a contract with the City of Napoleon for purchasing water.

Section 6. That, this Commission shall be governed by the established Rules and Procedures Governing Boards and Commissions.

Section 7. That, this Commission shall be established within one hundred eighty (180) days from the execution of the Water Purchase Contract with the Village of Florida, Ohio.

Section 8. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 9. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 10. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, namely, to allow the City of Napoleon to create the Water Rate Review Commission in a timely manner, as directed in the Water Purchase Contract; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Roxanne Dietrich, Clerk of Council

*I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 049-21 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Roxanne Dietrich, Clerk of Council*

**RESOLUTION NO. 050-21**

**A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS OVER TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) FOR THE REPLACEMENT OF CONTROL PANELS AT THE PALMER DITCH LIFT STATION, WHICH WAS NOT INCLUDED IN THE 2021 MASTER BID RESOLUTION, FOR THE CITY OF NAPOLEON, OHIO WASTEWATER TREATMENT PLANT, AND TO SOLE SOURCE SAID REPLACEMENT TO THE CRAUN LIEBING COMPANY; AND DECLARING AN EMERGENCY**

**WHEREAS**, the City of Napoleon, Ohio Wastewater Treatment Plant current control panels are in need of immediate replacement; and,

**WHEREAS**, the control panels are very specialized and were originally designed by the Craun Liebing Company; and,

**WHEREAS**, a review of the limited providers revealed that the Craun Liebing Company could provide the needed replacement that could integrate with the City of Napoleon's current systems and functions without need of additional engineering work; and,

**WHEREAS**, the Craun Liebing Company was not included in the 2021 Master Bid Resolution (Resolution No. 062-20) for Replacement Services; and,

**WHEREAS**, the cost to implement the control panel replacement exceeds twenty-five thousand dollars (\$25,000.00); and,

**WHEREAS**, the City of Napoleon desires to sole source this project to the Craun Liebing Company due to the company's historical knowledge of the City's current systems, therefore, it is the opinion of this Council that it is in the best interest of the City of Napoleon to eliminate the necessity for competitive bidding in this instance, as permitted in Article VI, Section 6.05 of the Charter of the City of Napoleon and Napoleon Codified Ordinance 106.04. **Now Therefore**,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the City of Napoleon authorizes the expenditure of funds in excess of twenty-five thousand dollars (\$25,000.00) for the replacement of the control panels at the Wastewater Treatment Plant. Also, Council finds it to be in the best interest of the City to eliminate the necessity for competitive bidding.

Section 2. That, the City Manager is authorized to enter into a contract with the Craun Liebing Company to conduct the replacement.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time so that the update can be timely made which affect the public peace, health or safety accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to implement the stated replacement in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:  
\_\_\_\_\_  
Roxanne Dietrich, Clerk of Council

*I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 050-21 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Roxanne Dietrich, Clerk of Council*

## RESOLUTION NO. 051-21

### **A RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS IN EXCESS OF TWENTY FIVE THOUSAND DOLLARS (\$25,000) IN AND FOR THE YEAR 2022 AS IT RELATES TO REOCCURRING COSTS ASSOCIATED WITH THE OPERATION OF THE CITY, FOR PAYMENT OF EXPENSES, AND FOR PURCHASES ASSOCIATED WITH VENDORS UTILIZED BY MULTIPLE DEPARTMENTS WITHIN THE CITY; ELIMINATION OF NECESSITY OF COMPETITIVE BIDDING IN AND FOR THE YEAR 2022 AS IT RELATES TO CERTAIN TRANSACTIONS; AND DECLARING AN EMERGENCY**

**WHEREAS**, the City each year has reoccurring costs associated with the conducting of business with groups or associations established for or on behalf of the political subdivisions or instrumentalities of the State, which annually exceed twenty-five thousand dollars (\$25,000); and,

**WHEREAS**, the City each year has reoccurring costs associated with the conducting of business, many which result in mandatory payments or merely occurs as a result of the method of accounting utilized by the City's Finance Department; and,

**WHEREAS**, for convenience and efficiency, purchase orders are annually written to vendors by multiple departments of the City with a combined total that exceeds twenty-five thousand dollars (\$25,000); **Now Therefore**,

#### **BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the expenditure of funds by the City in excess of twenty-five thousand dollars (\$25,000), in and for the year 2022, is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for purchases, services, coverage, or benefits listed in Exhibit "A" attached hereto and made a part of this Resolution.

Section 2. That, the expenditure of funds by the City in excess of twenty five thousand dollars (\$25,000), in and for the year 2022, is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for the following purchases associated with recreation, fund balance maintenance, public labor costs, public auditing, utilities, bonding, accounting, the payment of debt service, postal service, banking, permitting, and codification listed in Exhibit "B" attached hereto and made a part of this Resolution.

Section 3. That, the expenditure of funds in excess of twenty five thousand dollars (\$25,000) is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for the City's cumulative purchase of product, supply, equipment and/or services periodically through the year 2022 from the following vendors; however, in no event shall the amount exceed twenty five thousand dollars (\$25,000) for any one purchase of product, supply, equipment and/or services or any one specific project under the authority of this Resolution listed in Exhibit "C" attached hereto and made a part of this Resolution.

Section 4. That, due to nature or uniqueness of the transactions or vending listed in Sections 1, 2 and 3 of this Resolution, except for the prohibition in Section 3 regarding the one time purchase over twenty-five thousand dollars (\$25,000), any requirement that may exist for competitive bidding is hereby eliminated in the best interest of the City.

Section 5. That, nothing in this Resolution shall be construed as to eliminate the necessity of quality based selection as it relates to architect, engineer or construction services for any one project that would otherwise require such a selection process, as such elimination of quality based selection would

require separate Council action; moreover, nothing in this Resolution shall be construed as to eliminate the restriction found in Section 3 of this Resolution as it relates to a single purchase or project expenditures.

Section 6. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 7. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 6. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for prompt purchases required to remain operational, being operational essential to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the process in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Roxanne Dietrich, Clerk of Council

*I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 051-21 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Roxanne Dietrich, Clerk of Council*

## EXHIBIT "A"

American Municipal Power, Inc.	For: Contracted Power Purchase and Services
BORMA Benefit Plans	For: Insurance Premiums (Health)
CIC of Henry County, Ohio	For: Economic Development Services
Henry County Auditor	For: Auditor Fees and Assessment Fees
Henry County Chamber of Commerce	For: Chamber Programs, Tourist Bureau and Other
Henry County Engineer	For: Engineering Shared Projects and Materials
Northwestern Ohio Water & Sewer District	For: Payments for Water Collections
Auditor of State of Ohio	For: Annual Auditing Services
Henry County Auditor	For: Real Estate Tax & Law Library Payments
MAN Unit	For: Police Services and Narcotics Task Force
Maumee Valley Planning	For: CHIS/CHIP Grant Administration
Ohio Bureau of Workers Compensation	For: Employee Worker's Comp. Insurance Coverage
Ohio Police Pension Fund	For: Police Pension Payment
Ohio Fire Pension Fund	For: Fire Pension Payment
Ohio Public Employers' Retirement System	For: Pension Payments
Public Entities Pool (PEP)	For: Insurance Premiums (Property & Casualty)
Treasurer State of Ohio	For: Various Items
Treasurer State of Ohio, ODOT	For: Road Salt & Other Items

## EXHIBIT "B"

BHM CPA Group, Inc.	For: Auditing Services
Bonded Chemical	For: Chemicals at Water Treatment Plant
Bryan Publishing	For: Newspaper Publication Services
City of Napoleon, Fuel Rotary	For: Fuel Purchases
City of Napoleon, Garage Rotary	For: Garage Rotary Services
City of Napoleon, Income Tax	For: Refunds of Income Taxes
City of Napoleon, Payroll	For: Payroll Postings
City of Napoleon, Reimbursements	For: Inter-fund Reimbursements
City of Napoleon, Rescue	For: Township Portion of EMS Revenues
City of Napoleon, Utility	For: Meter Deposit Refunds
City of Napoleon, Utility	For: Utility Services
City of Napoleon, Utility	For: Water and Sewer Refunds
City of Napoleon, Utility	For: Electric Refunds
Farmer and Merchant's State Bank	For: Banking and Debt Service Payments
Greenline	For: Telephone Services
Huntington National Bank	For: Debt Service Payments
KSB Dubric	For: Pump supplies and repairs
Meyer Equipment	For: Excavation Vehicle
National Processing Company (NPC)	For: Credit Card Processing Fees
Ohio CAT	For: Equipment Rental & Parts
Ohio Gas Company	For: Utility Services
Ohio Water Development (OWDA)	For: Debt Service Payment
OMEGA JV5/Amp-Ohio Inc.	For: Purchase of Power
OMEGA JV6/Amp-Ohio Inc.	For: Purchase of Power
PNC Bank, N.A.	For: Debt Service Payments
Postmaster	For: Postal Services and Supply
Rescue-Township Charges (EMS)	For: EMS Revenues to Townships
Schonhardt and Associates	For: CAFR Preparation and Consultation Services
Smart Bill, LTD	For: Outsourcing of Utility Bill Printing and Mailing
Squires, Patton, Boggs (US) LLP	For: Bond Counsel (Professional Services)
Telnamix	For: City Phone Services
The Accumed Group	For: EMS Billings and Collections
Treasurer State of Ohio	For: Payments to State
US EPA (Treasurer, State of Ohio)	For: Permits
Verizon Wireless	For: Wireless Phone Services
Weltman, Weinberg & Reis	For: Collection Services

## EXHIBIT "C"

A & A Custom Crushing	For: Concrete Crushing
A Cut Above the Rest Tree Service	For: Tree Services
Advanced Rehabilitation Technology	For: Sewer Cleaning and Rehabilitation
Aerotek, Inc.	For: Temporary Staffing Services
Altec Industries	For: Digger Truck Services
All Seasons Tree Care	For: Tree Services
Alloway	For: Professional Services – Lab Testing
Amazon	For: Various City Supplies & Equipment
American Pavements, LLC	For: Crack Sealing
American Property Analysts	For: Property Appraisals
American Rock Salt Co., LLC	For: Road Salt
Anixter Inc.	For: Electrical Transformers, Parts and Supplies
Axon	For: Tasers & Body Cameras
Baker Vehicle Systems	For: Vehicle Parts & Repairs
Baldwin Poles	For: Utility Poles
Bob Wingate, Integrity Solutions	For: Bridge Inspections, Management & Repairs
Boundtree Medical Supply, LLC	For: Medical Supplies
Brown Supply Co.	For: Janitorial Supplies
Brownstown Electric Supply	For: Electrical Supplies
Buckeye Pumps	For: Pump Repairs and Parts
Burch Hydro	For: Electrical Supplies & Sludge Removal
Burke Excavating and Mowing	For: Construction and Mowing Services
Bryan Excavating	For: Construction Services
Cahaba Timber	For: Wood Electric Poles
Cargill, Inc.	For: Road Salt
C&W Tank Cleaning	For: Digester Cleaning
CDW Government, Inc.	For: Computers and Supplies
Chemtrade Chemicals US, LLC	For: Chemicals
Civica North America Inc.	For: Software and Hardware Systems
Clarke Mosquito Control Product	For: Mosquito Control Supply
Clemons Nelson	For: Legal Services
Compass Minerals America	For: Road Salt
Craun Liebring	For: Lift Station Upgrades
Defiance County Landfill	For: Sanitation Dumping Services/Landfill Biosolids

Dell Marketing	For: IT Hardware Systems
Ekoton USA Corporation	For: Sludge Press Rental
Encompass Engineers	For: Electrical Engineering Services
Ermco	For: Electric Transformers
Estabrook, Corp.	For: Pump Supplies and Repairs
Ferguson Waterworks	For: Operations Parts and Supplies
Finley Fire Equipment	For: Fire Engines and Service Repairs
Fire Safety Services Inc.	For: Fire Services and Supply
Fire Service, Inc.	For: Fire Services and Supply
Fitzenrider, Inc. /Air Force One	For: Heating and Air Conditioning Service Work
Flex-Com	For: Camera Systems
Forrest Auto Supply	For: Automotive Parts & Supplies
Ganley Chevrolet of Aurora LLC	For: Police Vehicles
Gerken Asphalt Paving, Inc.	For: Paving Materials & Asphalt Laying
Griffin Pavement Striping	For: Road Striping Services
Heartland Disposal	For: Sludge Removal
Henschen and Associates, Inc.	For: Software and Hardware Systems
Hoff Consulting, LLC	For: Consulting Services
Hydro Dyne Engineering, Inc.	For: Wastewater Remanufacturing of Screens
Jack Doheny Supplies Ohio, Inc.	For: Wastewater Supplies
J.A. Hillis Excavating, LLC	For: Excavation Services
Jones & Henry Engineers, LTD	For: Consulting Services
K-Tech	For: Beet Heet
Kalida Truck	For: Vehicle Accessories
Koester Corp.	For: Engineering Services
Kuhlman Corp.	For: Parts and Supply
Kurtz Ace Hardware	For: Supply Services)
Masterpiece Sign Graphics, Inc.	For: Signs
Meeder Investment Management	For: Investment Management Services
Meggar	For: Electrical Testing Equipment
Meldrum Mechanical	For: Pump Supplies & Equipment Repairs
Melrose Pyrotechnics, Inc.	For: Fireworks
Midwest Compost	For: Digester Cleaning
Morton Salt	For: Road Salt
Motorola	For: First Responder Radios
Neptune Equipment Co. (NECO)	For: Meter Parts and Supplies

Newegg Business	For: Computers and Supplies
North Branch Nursery	For: Tree Plantings
Northwest Landscape Service	For: Landscaping and Supplies, Roadside & City Owned Property Mowing
Northwest Pools	For: Pool Chemicals
NRP Midwest	For: Wastewater Treatment Chemicals
Office Depot	For: Office Supply
One Source Waste Solutions	For: Waste Services
O'Reilly Auto Parts	For: Parts & Supplies
Path Master	For: Traffic Signals Supplies and Services
Parker Hannfin Corp.	For: Water Meter Analyzer
Perrysburg Pipe and Supply	For: Parts and Supply
Perry Corporation	For: Copier, Scanner and Printer Supplies
Peterman Associates, Inc.	For: Engineering Services (Professional Services)
P&R Communications	For: Radio repair and parts
Poggemeyer Design Group	For: Electrical Engineering Services
Porter's BP, LLC	For: Gas and Diesel Fuel
Powerhouse Supply	For: Electrical Parts and Supplies
Powerline Supply Co.	For: Electrical Parts and Supplies
Precision Laser	For: Surveying Supplies
Processing Solutions	For: Water Treatment Chemicals
Quality Cleaning Services of NW Ohio	For: Janitorial Services
Reinke Ford	For: Automotive Services
Reveille	For: Engineering Services
RTEC Communications, Inc.	For: Communication Supplies & Equipment
Rupp Rosebrock, Inc.	For: Construction Services
Sauber Manufacturing Co.	For: Reel Trailers
Schneider	For: Software for Metering
Schweitzer Engineering	For: Electrical Substation Materials
Snyder Chevrolet, Inc.	For: Automotive Services
Solomon Corporation	For: Transformers and Electric Supplies
Southeastern Equipment	For: Operations Parts and Supplies
Spectrum Engineering Corp.	For: Engineering Services (Professional Services)
Spengler Nathanson, PLL	For: Outside Counsel (Professional Services)
Stantec Consulting Services, Inc.	For: Engineering Services (Professional Services)

Statewide Ford Lincoln	For: Police vehicles
Stoops Freightliner	For: Vehicle parts
Stuart C. Irby Co.	For: Electrical Parts & Supplies
Superior Uniform Sales, Inc.	For: Uniform Services
Survallent Technology	For: SCADA Programming Services
Target Specialty Products	For: Golf Course Chemicals
Tawa Tree Service	For: Tree Services
Tawa Mulch Landscape Supply	For: Landscaping Services
Terex Utilities, Inc.	For: Electric Equipment Purchases
The Accumed Group	For: Ambulance Billing Services
The Mannik and Smith Group, Inc.	For: Engineering Services (Professional Services)
Toledo Edison	For: Contracted Power Services
Toledo Fence & Supply Co.	For: Fencing Supplies
T & R Electric	For: Transformers
Tri City Industrial Power	For: Batteries & Other Power Supplies
UniFirst Corporation	For: Uniforms & Supplies
URS Corporation	For: Engineering Services (Professional Services)
US Utility Contractor Co.	For: Traffic and Electrical Services
USALCO	For: Chemicals for Water Treatment
Utility Service Group	For: Chemicals for Water Treatment
Utility Services	For: NERC Compliance Services
Utility Truck Equipment	For: Bucket Truck
Vermeer	For: Wood Chipper/Parts
Vermilion Land Clearing Service	For: Tree Clearing
Vernon Nagel, Inc.	For: Trucking, Hauling, and Excavating Services
Viking Trucking, Inc.	For: Trucking and Hauling Services
Werlor, Inc.	For: Brush Grinding Services/Recycling Services
Wesco Distribution, Inc.	For: Electrical Supplies
Wigen Water Technologies	For: Membrane Services, Cleaning & Chemicals
Wood County Land Fill	For: Sanitation Dumping Services
WR Meyers Co., Inc.	For: Construction and Excavating Services
Wright Express FSC-WEX, Inc.	For: Fuel Purchases
Zacks Recycling, LLC	For: Recycling Services
ZTH, LLC	For: Sludge Hauling

## RESOLUTION NO. 052-21

### **A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS AND AUTHORIZING A DEPARTMENT DIRECTOR TO TAKE BIDS ON CERTAIN PROJECTS, SERVICES, EQUIPMENT, MATERIALS, OR SUPPLIES WITHOUT THE REQUIREMENT FOR ADDITIONAL LEGISLATION TO DO SO IN THE YEAR 2022; AND DECLARING AN EMERGENCY**

**WHEREAS**, each year from time to time, a Department Director (City Manager, City Finance Director, or City Law Director) is required to come to Council for authority to take bids for certain projects, services, or the purchase or lease of equipment, materials or supplies used in the City operations; and,

**WHEREAS**, in order to provide a more feasible, economical, and expedited method of bidding procedures, it is deemed necessary to give to the above mentioned Department Directors authority to bid such projects, services, equipment, materials, or supplies without the necessity of continued legislation; **Now Therefore**,

#### **BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the City Manager, City Finance Director, and City Law Director, for their respective departments, subject to Council's approval as to the specifications, plans, agreements, and other related bid documents when applicable, are hereby authorized to advertise and receive bids or take proposals as applicable for the projects, services, equipment, materials, or supplies that are anticipated to be in excess of twenty five thousand dollars (\$25,000) as listed in attached Exhibit "A," (such exhibit being incorporated into this Resolution by attachment and made a part hereof), without the necessity of further legislation in the year 2022; further, Council finds that the expenditure of funds in excess of twenty five thousand dollars (\$25,000) for each project, service, equipment, material, or supply listed in said Exhibit "A," is necessary and authorized, subject to an approved motion of Council permitting the respective Department Director to make award. If a contract for said project, service, equipment, material, or supply is awarded to a successful bidder (lowest and best) as a result of a competitive bid, the City Manager, City Finance Director, and City Law Director, for their respective departments, are directed to enter into a contract with the awardee subject to the terms and conditions of an agreement approved by Council, said agreement subject to any non-material changes deemed appropriate by the respective Department Director and approved as to form and correctness by the City Law Director. In the case of a non-competitive bid, the City Manager, City Finance Director, and City Law Director, for their respective departments, are directed to enter into a contract with the awarded subject to the terms and conditions of an agreement approved by Council, said agreement subject to any non-material changes deemed appropriate by the respective Department Director and approved as to form and correctness by the City Law Director.

Section 2. That, Council reserves the right, by motion of Council, to approve for award, direct no award, reject all or some bids, or rebid, when deemed in the best interest of the City as it relates to the projects identified in Section 1 of this Resolution; moreover, Council may waive any informalities in the bidding process.

Section 3. That, Chapters 105 and 106 of the Codified Ordinances of Napoleon, Ohio, shall continue to be applicable to any projects, services, equipment, materials, or supplies listed in attached Exhibit "A;" moreover, nothing in this Resolution shall be construed as limiting the Department Directors in making purchases or contracting for services in any manner as provided for in said Chapters, statutory law or as otherwise provided by Council. When competitive bidding is required for any project, service, equipment, material or supply as a matter of law, it shall be utilized unless otherwise eliminated by act of Council. When quality based selection is required for any project listed in Exhibit "A" for architectural, engineering, or construction management services as a matter of law, then the quality based selection process shall be utilized unless otherwise eliminated by act of Council. Also, Council hereby finds that the expenditure of funds in excess of twenty five thousand dollars (\$25,000) for each architectural, engineering, or construction management service as found in Exhibit "A" is necessary and approved as a proper public expenditure of funds, subject to approved motion of Council permitting the Department Director to make the award. Finally, the combining of projects, or the contracting or purchase of services, equipment, materials, or supplies is permitted of any project or item listed in Exhibit "A" without necessity of further authorization by Council.

Section 4. That, a Department Director is authorized to use this Resolution for authority for said bids and/or purchases as contained in this Resolution.

Section 5. That, any item listed in attached Exhibit "A" may be leased in lieu of purchasing when deemed appropriate by the respective Department Director.

Section 6. That, all leases, purchases and contracts for projects, services, equipment, materials, or supplies is subject to appropriation and certification of funds.

Section 7. That, any trade-ins shall be controlled by Section 107.05(c) of the Codified Ordinances of Napoleon, Ohio, as may be amended from time to time.

Section 8. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 9. That, if any other prior Resolution or Ordinance is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 10. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow the timely purchase of materials, supplies, equipment or services essential to provide public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the process in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Roxanne Dietrich, Clerk of Council

*I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 052-21 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Roxanne Dietrich, Clerk of Council*

**DEPARTMENT/CATEGORY/ITEM DESCRIPTION****1300 CITY MANAGER/ADMINISTRATION**

- Zoning Code Updates

**1600 IT**

- Copy machines/printers (various departments)

**1700 ENGINEERING****2100 POLICE/SAFETY SERVICES**

- Patrol Vehicles- Replacement of two (2) vehicles
- Body Worn Cameras
- Vehicle Cameras
- Equipment (Tasers, Bolo Wrap, Vest, Shotguns)

**2200 FIRE**

- Pick-up Truck
- EMS Supplies
- EMS Billing Services

**4200 GOLF COURSE**

- Finish Mower

**4400 PARKS & RECREATION**

- Boat Ramp Improvements
- Pick-up Truck

**5100 SERVICES/STREETS SCM &4**

- Oakwood Avenue Improvements
- Front Street Resurfacing
- Ritter Park Path Project
- City Parking Lot at Monroe & E. Clinton
- Lynn Avenue Improvements
- Briarheath Avenue Resurfacing
- Annual Road Program – Milling & Resurfacing Local Streets
- Roadside mowing (contracted)
- Ice and snow removal (salt contracts)
- Tree trimming and stump removal (contracted)
- Safe Routes to Schools (design)
- Annual Crack Sealing

**- ROAD & STREET IMPROVEMENT PROGRAMS**

- Annual Concrete Grinding

**5200- Garage/Fuel Rotary**

- Fuel

**6110 ELECTRIC/OPERATIONS DIST.**

- Wood poles
- Rate review
- Ermco- for transformer purchases
- Engineering study of substations

- Tree Trimming Truck
- Electric Dept. Storage Building
<b>- ELECTRIC FEEDER LINE IMPROVEMENTS</b>
- Electrical underground upgrades and maintenance
- Electrical overhead upgrades and maintenance
<b>- TRANSFORMER REPLACEMENT &amp; DISPOSAL PROGRAMS</b>
- Transformer replacement and disposal (inventory)
<b>- ELECTRICAL IMPROVEMENTS &amp; UPGRADES</b>
- New system growth and updates
<b>6200 WATER TREATMENT PLANT OPERATIONS</b>
- Water Treatment Plant Chemicals
- Asset Management, Risk and Resilience Plan, Emergency Response Plan
- Emergency Repairs
- Membrane Cleaning Chemicals
- Install Perimeter/Security Fence
- Clearwell Inspections
- Purchase Replacement Mower
<b>6210 WATER DISTRIBUTION SYSTEM</b>
- S.R. 110 Waterline
- Orwig Avenue & W. Main Street Waterline Improvements
<b>6300 SEWER/WASTE WATER TREATMENT PLANT</b>
- Various sanitary sewer emergency repairs (contracted)
- Long Term Control Plan updates (contracted)
- Storm sewer improvements
- Chemicals (Wastewater Treatment Plant)
- Sanitary lateral repairs in City ROW
- Bio solids removal and landfill disposal
<b>6310 SEWER/COLLECTION SYSTEM</b>
- Meekison Street Sanitary Sewer
- Sanitary Sewer Emergency Repairs
- Sanitary Sewer Cleaning Program
- Haley SSO Removal
- Sanitary Sewer Lateral Replacements
- VanHying Pump Station Project
<b>6400, 6510, 6411, 6420 SANITATION/COLLECTION &amp; DISPOSAL</b>
- Landfill Disposal Fees
- Concrete Grinding
- Brush Grinding
- Mosquito Spraying- Chemicals
- Recycling Services

**ORDINANCE NO. 053-21**

**AN ORDINANCE ESTABLISHING A NEW POSITION  
CLASSIFICATION PAY PLAN FOR EMPLOYEES OF THE CITY  
OF NAPOLEON, OHIO FOR THE YEAR 2022; REPEALING  
ORDINANCE NO. 067-20; AND DECLARING AN EMERGENCY**

**WHEREAS**, Council reviewed the proposed Year 2022 annual appropriation measure and finds, in general, as it relates to non-bargaining employees of the City of Napoleon, Ohio, that a compensation increase of two and one quarter percent (2.25%) is generally warranted subject to various considerations as contained herein; and,

**WHEREAS**, Exhibits A, B, and C attached hereto and incorporated herein, reflect pay scales for City of Napoleon non-bargaining employees. The pay scales noted in these Exhibits generally contain a two and one quarter percent (2.25%) pay increase from the 2021 pay scales; and,

**WHEREAS**, Council desires to make said compensation increases effective on the pay period commencing on or about December 27, 2021; and,

**WHEREAS**, Council now desires to adopt a new 2022 Classification Pay Plan for its non-bargaining employees as stated in this Ordinance and Exhibits A, B, and C; **Now Therefore**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, notwithstanding any Ordinance or Resolution to the contrary, the City of Napoleon, Ohio, (the "City") had previously established a new 2021 Position Classification Pay Plan ("Pay Plan") for its non-bargaining employees, passed by Council on January 4, 2021.

Section 2. That, effective with the first pay period for the Year 2022, that commences on or about December 27, 2021, the pay scale (steps) for the City's non bargaining employees (full time) positions of this city shall be provided, unless modified, as established in Exhibit "A," attached and incorporated herein. Subject to the provisions of the City's Personnel Code, the Employment Policy Manual as Amended 2014-1 (Ordinance No. 084-14), and Section 3 of this Ordinance, the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level of compensation the Department Director or Appointing Authority deems appropriate as listed in Exhibit "A."

Section 3. That, effective with the first pay period for the Year 2022, which commences on or about December 27, 2021, each non-bargaining employee (full time regular) (hourly), subject to Employment Policy Manual Policy §8.10 (Compensation Reviews), is eligible on such employee's annual hiring anniversary date of uninterrupted full time service with the City, to be advanced one (1) step in the Pay Plan until the maximum step is reached. The non-bargaining employee's (full time regular) (hourly) step location prior to advancement in the Pay Plan shall be determined by contrasting the base hourly rate said employee received prior to the enactment of this Ordinance with the table found in Exhibit "A" for the respective year. For new hires or current employees, the Department Director or Appointing Authority may place an employee within the scale where the Department Director or Appointing Authority deems appropriate considering

merit and fitness. Nothing in this Section shall be construed to prohibit a decrease in pay. Step increases for transfer employees shall be in accordance with §197.09(e) of the Personnel Code. A mere reclassification of a current position, where job duties are substantially the same, does not constitute a transfer. Notwithstanding any other provision of this Pay Plan, the Zoning Administrator shall receive a bonus to be pro-rated over the calendar year of *Five Hundred (\$500.00) Dollars* for each certification he or she holds, as follows: an Ohio Residential Building Official; Ohio Residential Plumbing Inspector; and, Ohio Electrical Safety Inspector. The Zoning Administrator must provide written proof of each certification to the City Manager prior to receiving the bonus.

Section 4. That, effective with the first pay period for the Year 2022, that commences on or about December 27, 2021, the pay scale for non-bargaining employee (salaried) (full time) positions of this City which are exempt under the Fair Labor Standards Act (FLSA) as it relates to overtime, shall be provided, unless modified, as established in Exhibit “B,” attached and incorporated herein, (expressed in base biweekly salary amounts). Subject to the provisions of the City’s Personnel Code, the Employment Policy Manual as Amended 2014-1 (Ordinance No. 084-14), and Section 5 of this Ordinance, the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level the Department Director or Appointing Authority deems appropriate as listed in Exhibit “B.”

Section 5. That, effective with the first pay period for the Year 2022, that commences on or about December 27, 2021, each non bargaining employee (salaried) (full time) position of this City as defined in Section 4 of this Ordinance, is eligible to have a minimum salary increase of two and one quarter percent (2.25% ) for Year 2022, subject to Employment Policy Manual “Policy §8.10 (Compensation Reviews),” calculated from what the employee is making at the time just prior to the proposed increase period, and as reflected in the amounts expressed in Exhibit “B.” In no event shall any increase place the employee above the top scale as established in Section 4 of this Ordinance. For new hires or current employees, the Department Director or Appointing Authority may place an employee, at any time, within the scale where the Department Director or Appointing Authority deems appropriate considering merit and fitness. Nothing in this Section shall be construed to prohibit a decrease in pay.

Section 6. That, effective with the first pay period of the Year 2022, that commences on or about December 27, 2021, the Pay Scale (steps) for part time, permanent part time, and temporary employees of this City shall be provided unless modified, as stated in the table found in Exhibit “C” (attached and incorporated herein), except when Federal or State minimum wage of a higher amount is required, then the higher amount of the Federal or State minimum wage shall apply. Subject to the provisions of the City’s Personnel Code and Employment Policy Manual as Amended 2014-1 (Ordinance No. 084-14), the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level the Department Director or Appointing Authority deems appropriate as listed in Exhibit “C.” Employment Policy Manual 2014-1, Policy Section 8.10, (compensation reviews), is applicable only to permanent part time employees, not part time or temporary employees.

Section 7. That, all paid part time, permanent part time, and temporary employees of the City shall, effective with the first pay period of the Year 2022, that commences on or about December 27, 2021, have a minimum hourly base pay increase of two and one quarter percent (2.25%) for Year 2022 calculated from what the

employee's base rate was just prior to this proposed increase, and as is reflected in the amounts expressed in Exhibit "C" (the amounts include the two and one quarter percent (2.25%) increase). Only permanent part time employees are subject to Employment Policy Manual 2014-1 Policy §8.10 (compensation reviews), when applicable. Part time employees of the Fire/Rescue Department will remain on probationary/trainee status until removed by the City Manager upon recommendation of the Fire Chief. For new hires or current employees of the City, the Appointing Authority or Department Director may place an employee within the scale where the Appointing Authority or Department Director deems appropriate considering merit and fitness. Nothing in this section shall be construed to prohibit a decrease in pay. The non-full time status positions found in Exhibit "C" (i.e. temporary part time or permanent part time) may be modified by the Appointing Authority or Department Director at any time, except that Council shall approve any modification to a full time status. Additionally, the position of Probation Officer PIIG Grant is hereby set as expressed in Exhibit "C."

Section 8. That, compensation for employees' appointments made in order to fill temporarily vacant positions shall be at a rate established by the Department Director or Appointing Authority, except that it shall not exceed the top pay scale established in this Ordinance for the position being filled. Temporary positions being filled by temporary employees for whom no pay scale has been established shall be at a pay scale established by the Department Director or Appointing Authority by comparing the temporary position created to the most similar position established within the same department that is utilizing the temporary employee. In the event no such similar position exists, then it shall be paid in an amount as determined appropriate by the Department Director or Appointing Authority so long as the amount paid may be accomplished without exceeding the department's annual budget.

Section 9. That, notwithstanding any section of this Ordinance to the contrary, compensation of the Clerk of the Napoleon Municipal Court shall be as found in Section 4 of this Ordinance and as stated in Exhibit "B" unless otherwise set by the Municipal Court Judge pursuant to ORC §1901.31 (C).

Section 10. That, compensation for the Chief Deputy Clerk and all other Deputy Clerks of the Napoleon Municipal Court shall be as set by the Clerk of the Napoleon Municipal Court pursuant to ORC §1901.31 and as stated in Exhibits "A, B, and C."

Section 11. That, the compensation for Municipal Court Bailiff and/or Deputy Bailiff shall be established by the Municipal Court pursuant to ORC §1901.32 and as stated in Exhibits "A, B, and C."

Section 12. That, the position of Chief Probation Officer as established in and for the City for the Napoleon Municipal Court shall be considered a full time regular employee having an hourly, non-exempt status. The job description as included in the Pay Plan, as prepared and/or revised by the Municipal Court Judge, is continued to be approved by this Council. The Chief Probation Officer shall not be entitled to any longevity pay; moreover, the Municipal Court Judge may adjust the Chief Probation Officer's wage rate at any time so long as within the limits of the CCA Grant or as may be otherwise supplemented by the Municipal Court. Notwithstanding any other provision of this Ordinance, in no event shall the Chief Probation Officer's pay and benefits exceed the amount of the CCA Grant or as otherwise may be supplemented by the Municipal

Court. Nothing shall be construed in this Ordinance as mandating that the position be filled or continued to be filled each year.

Section 13. That, the position of Part-Time Probation Officer as established in and for the City for the Napoleon Municipal Court shall be considered a part time regular employee having an hourly, non-exempt status. The job description as included in the Pay Plan, as prepared and/or revised by the Municipal Court Judge, is hereby approved by this Council. The Part-Time Probation Officer shall not be entitled to any longevity pay; moreover, the Municipal Court Judge may adjust the Part-Time Probation Officer's wage rate at any time so long as within the limits of the JRIG Grant or as may be otherwise supplemented by the Municipal Court. Notwithstanding any other provision of this Ordinance, in no event shall the Part-Time Probation Officer's pay and benefits exceed the amount of the JRIG Grant or as otherwise may be supplemented by the Municipal Court through other grants or funds outside the General Fund. Nothing shall be construed in this Ordinance as mandating that the position be filled or continued to be filled each year.

Section 14. That, all positions and/or classifications found in this Ordinance shall be deemed created, established, and existing in and for the City of Napoleon, Ohio. The status of part time employees may be further defined by the Department Director or Appointing Authority as permanent part time, temporary, seasonal, or intermittent employees without affecting the compensation status as stated in this Ordinance. Nothing in this Ordinance shall be construed as mandating that each and every position and/or classification be filled by this City.

Section 15. That, this Ordinance allows the terms and conditions of this pay increase to be retroactively applied, the same being hereby approved as it so exists.

Section 16. That, those employees who are covered by collective bargaining agreements shall be paid in accordance with the respective collective bargaining agreement.

Section 17. That, all compensation paid under this Ordinance is subject to appropriation of funds by Council.

Section 18. That, the Finance Director may adjust compensation for all affected employees to meet the intent of this Ordinance.

Section 19. That, all pay scales reflected in this Pay Plan shall be rounded, utilizing the five rule, to the nearest penny.

Section 20. That, no position mentioned in this Ordinance shall receive longevity benefit unless specified in this City's adopted longevity plan unless otherwise specifically provided for herein, or except as may be permitted by the City's longevity policy.

Section 21. That, any employee who is employed by the City in more than one position shall be paid overtime in accordance with State and Federal wage and salary laws (specifically, after forty hours of work within one week the person should receive overtime based on the salary or wage for the position they are working when they surpass forty hours for that work week). However, but for the employee's normal scheduled employment, the department that causes the overtime shall be liable for the payment of overtime regardless of where the hours were worked.

Section 22. That, Ordinance No. 067-20 is repealed in its entirety effective December 27, 2021.

Section 23. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 24. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 25. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper processing of wages to employees, this being essential to the harmony of the necessary workforce, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Roxanne Dietrich, Clerk of Council

*I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 053-21 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Roxanne Dietrich, Clerk of Council*

**EXHIBIT "A"**  
(BASE HOURLY RATE)

<u>Title</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>
Clerk-Typist II	\$12.81	\$14.74	\$15.82	\$16.97
Receptionist	\$14.49	\$16.61	\$17.81	\$19.15
Administrative Assistant	\$17.65	\$20.37	\$21.87	\$23.55
Front Desk Administrator	\$12.81	\$14.46	\$15.16	\$16.03
Service Building Secretary	\$12.81	\$14.46	\$15.16	\$16.03
Senior Service Building Secretary	\$15.92	\$18.26	\$19.63	\$21.20
Executive Assistant to Appointing Authority	\$21.43	\$22.84	\$24.31	\$25.86
Executive Assistant/Paralegal to Law Director	\$25.86	\$28.24	\$30.33	\$32.42
Account Clerk I	\$12.81	\$14.46	\$15.16	\$16.02
Account Clerk II	\$15.92	\$18.26	\$19.64	\$21.20
Utility Billing Administrator	\$18.08	\$20.81	\$22.29	\$26.47
Senior Account Clerk	\$17.65	\$20.37	\$21.88	\$25.87
Records Clerk/Recorder	\$15.92	\$18.26	\$19.63	\$21.19
Accounts Payable Clerk	\$15.92	\$18.26	\$19.63	\$22.29
Tax Administrator	\$18.08	\$20.81	\$22.29	\$26.47
Engineering Technician	\$19.41	\$22.29	\$23.88	\$25.62
Senior Engineering Technician	\$23.05	\$26.54	\$28.41	\$30.47
Staff Engineer	\$21.42	\$24.70	\$26.54	\$28.51
Licensed Staff Engineer	\$29.00	\$31.18	\$33.54	\$37.51
Construction Inspector*	\$25.95	\$29.82	\$31.95	\$35.11
Senior Electric Engineering Technician	\$21.42	\$24.70	\$26.54	\$28.50
Electrical Construction/Maintenance Inspector*	\$28.77	\$33.11	\$35.50	\$38.06
Zoning Administrator	\$21.42	\$24.70	\$26.54	\$28.50
Assistant Water Superintendent	\$30.94	\$32.10	\$33.86	\$35.63
Chief Water Treatment Operator	\$23.05	\$26.54	\$28.41	\$32.13
Chief Wastewater Treatment Operator	\$23.05	\$26.02	\$28.41	\$32.13
Police Lieutenant	\$0.00	\$33.70	\$35.29	\$37.06
Deputy Court Clerk	\$17.11	\$18.63	\$19.98	\$21.41
Chief Probation Officer	\$20.67	\$0.00	\$0.00	\$22.84
IT Specialist	\$19.02	\$21.04	\$23.08	\$25.11

\* 2.25% Increase

**EXHIBIT "B"**  
(BASED ON AN 80 HOUR PAY PERIOD)

<u>Title</u>	<u>BOTTOM</u>	<u>TOP</u>
Assistant to the City Engineer	\$2,884.70	\$3,328.50
City Engineer	\$3,383.97	\$4,105.14
Public Works Director *	\$4,024.66	\$4,818.71
Golf Course & Grounds Superintendent	\$2,055.35	\$2,762.82
Parks & Recreation Director/Cemetery	\$1,862.63	\$3,237.28
Assistant Finance Director	\$3,073.79	\$3,568.15
Electrical Engineer	\$3,201.17	\$3,728.14
Electric Distribution Superintendent	\$3,263.74	\$4,020.45
IT Administrator	\$2,013.63	\$2,991.30
Human Resources Director	\$2,295.80	\$3,483.97
Municipal Court Bailiff	\$1,573.08	\$1,769.71
Municipal Court Clerk	\$1,945.73	\$3,407.31
Assistant Fire Chief	\$2,274.48	\$3,328.50
Fire Chief	\$2,829.22	\$3,735.23
Operations Superintendent	\$2,347.02	\$3,328.50
Water Superintendent	\$2,569.60	\$3,463.13
Wastewater Superintendent	\$2,569.60	\$3,463.13
Chief of Police	\$2,982.84	\$3,846.18

2022 Pay Ordinance

**EXHIBIT "C"**  
**(BASE HOURLY RATE)**

<u>Title</u>	<u>Bottom</u>	<u>Top</u>
Front Desk Administrator (Part Time)	\$10.31	\$14.08
Legal Clerk (Temporary)	\$14.82	\$23.80
Probationary/Trainee Fire Fighter/EMT	\$9.17	\$13.98
All Fire/Rescue Department (Part Time)	\$13.13	\$18.22
Deputy Court Clerk (Part Time)	\$11.42	\$15.69
Deputy Court Bailiff (Part Time)	\$0.00	\$15.02
Probation Officer Grant	\$0.00	\$16.98
Construction Inspection (Temporary)	\$13.85	\$14.84
Construction Engineer (Temporary) Engineering Dept.	\$42.03	\$45.04
Income Tax/Collection Clerk (Part Time)	\$10.31	\$18.18
Lifeguard (Seasonal)	\$9.17	\$15.40
Seasonal Laborer – Other	\$9.17	\$15.40
Recreation Worker (Seasonal)	\$9.17	\$15.40
Parks Maintenance Worker (Seasonal)	\$9.17	\$15.40
Golf Course Clubhouse Attendant (Seasonal)	\$9.17	\$15.40
Senior Center Fitness Coordinator (Part Time)	\$9.17	\$15.40
Code Enforcement Inspector	\$19.97	\$31.07
Adjunct EMS Instructor for the Fire Department (Part Time)	\$0.00	\$21.33
Adjunct Fire Instructor for the Fire Department (Part Time)	\$0.00	\$21.33

**ORDINANCE NO. 055-21**

**AN ORDINANCE ESTABLISHING THE APPROPRIATION MEASURE (BUDGET) OF THE CITY OF NAPOLEON, OHIO FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022, LISTED IN EXHIBIT "A;" AND DECLARING AN EMERGENCY**

**WHEREAS**, Council desires to pass an annual appropriation measure of the City of Napoleon for the fiscal year ending December 31, 2022; **Now Therefore**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That this annual appropriation measure be passed, and the sums as contained in Exhibit "A," attached hereto and made a part of this Ordinance, are set aside and appropriated for the fiscal year ending December 31, 2022.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 4. That, pursuant to 121.03(f) of the Codified Ordinances of the City of Napoleon, Ohio, this Ordinance is declared to be an Ordinance providing for appropriations for the current expenses of the City appropriations immediately required for the City to operate; therefore, this Ordinance shall be in full force and effect immediately upon its passage, subject to the approval by the Mayor, otherwise it shall take effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper and timely procedure establishing the appropriation measure, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

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Roxanne Dietrich, Clerk of Council

*I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 055-21 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

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*Roxanne Dietrich, Clerk of Council*

**2022 APPROPRIATION BUDGET**

DEPT DESCRIPTION	2021 REVISED PROJECTED BUDGET			2022 REQUESTED BUDGET		
	PERSONAL	OTHER	TOTAL	PERSONAL	OTHER	TOTAL
1100 City Council/Legislative	41,930.78	12,591.80	54,522.58	43,624.56	10,623.00	54,247.56
1200 Mayor/Executive	17,921.45	985.68	18,907.13	18,103.34	3,370.00	21,473.34
1300 City Manager/Administrative	337,347.72	33,822.90	371,170.62	355,920.00	66,690.00	422,610.00
1370 City Manager/Human Resources	96,255.95	12,074.18	108,330.13	93,860.00	32,845.00	126,705.00
1400 Law Director/ Administrative	237,723.23	15,363.72	253,086.95	246,910.00	61,810.00	308,720.00
1500 Finance/Administrative	291,820.88	80,866.92	372,687.80	411,520.00	99,890.00	511,410.00
1520 Finance/Utility Billing	136,350.15	73,800.40	210,150.55	142,600.00	95,250.00	237,850.00
1600 Information Technology/Administration	153,108.95	50,250.49	203,359.44	165,660.00	80,800.00	246,460.00
1700 Engineering/City Engineer	160,348.26	118,197.30	278,545.56	325,400.00	76,660.00	402,060.00
1800 Municipal Court/Judicial	487,767.53	103,115.50	590,883.03	532,710.00	103,580.00	636,290.00
1900 General Gov./Miscellaneous	0.00	146,761.73	146,761.73	0.00	184,455.40	184,455.40
2100 Police/Safety Services	1,606,589.41	227,585.36	1,834,174.77	1,839,274.00	294,615.00	2,133,889.00
2101 Police/Code Enforcement	37,400.06	4,610.00	42,010.06	38,610.00	9,400.00	48,010.00
2102 Police/School Res. Officer	93,967.64	11,731.35	105,698.99	102,050.00	17,689.00	119,739.00
2103 Police/K-9 Unit	94,516.52	5,678.44	100,194.96	102,410.00	11,050.00	113,460.00
2200 Fire/Safety Services	1,028,502.68	146,814.34	1,175,317.02	1,348,105.00	182,532.00	1,530,637.00
3100 Bldg. Insp./Zoning & Plan.	0.00	0.00	0.00	0.00	0.00	0.00
4700 Cemetery/Grounds	86,443.47	16,021.46	102,464.93	106,980.00	26,770.00	133,750.00
5130 Service/Blds.,Properties,Equip.	86,043.18	9,182.96	95,226.14	91,550.00	17,160.00	108,710.00
9800 Reimbursements-Shared Expenses	0.00	65,000.00	65,000.00	0.00	38,460.00	38,460.00
9900 Transfer Accounts	0.00	53,106.00	53,106.00	0.00	53,106.00	53,106.00
<b>100 GENERAL FUND</b>	<b>4,994,037.80</b>	<b>1,187,560.53</b>	<b>6,181,598.33</b>	<b>5,965,286.90</b>	<b>1,466,755.40</b>	<b>7,432,042.30</b>
1900 General Gov./Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
<b>101 GENERAL RESERVE BALANCE FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2300 #N/A	0.00	0.00	0.00	0.00	0.00	0.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>120 BRIDE REBLD-SS OPERATIONS FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1900 General Gov./Miscellaneous	0.00	10,970.00	10,970.00	0.00	11,000.00	11,000.00
<b>123 SPECIAL EVENTS FUND</b>	<b>0.00</b>	<b>10,970.00</b>	<b>10,970.00</b>	<b>0.00</b>	<b>11,000.00</b>	<b>11,000.00</b>
3500 Economic Development	0.00	39,000.00	39,000.00	0.00	39,000.00	39,000.00
<b>130 ECONOMIC DEVELOPMENT FUND</b>	<b>0.00</b>	<b>39,000.00</b>	<b>39,000.00</b>	<b>0.00</b>	<b>39,000.00</b>	<b>39,000.00</b>
9400 Unclaimed Monies Agency Accounts	0.00	0.00	0.00	0.00	500.00	500.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	2,500.00	2,500.00
<b>147 UNCLAIMED MONIES FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>3,000.00</b>
1510 Finance/Income Tax Collection	87,453.20	132,395.14	219,848.34	142,540.00	221,744.00	364,284.00
9900 Transfer Accounts	0.00	4,498,435.67	4,498,435.67	0.00	4,117,976.00	4,117,976.00
<b>170 MUNICIPAL INCOME TAX FUND</b>	<b>87,453.20</b>	<b>4,630,830.81</b>	<b>4,718,284.00</b>	<b>142,540.00</b>	<b>4,339,720.00</b>	<b>4,482,260.00</b>
9800 Reimbursements-Shared Expenses	0.00	120,559.20	120,559.20	0.00	123,350.00	123,350.00
9900 Transfer Accounts	0.00	369,440.80	369,440.80	0.00	366,650.00	366,650.00
<b>180 KWH TAX COLLECTION FUND (GF)</b>	<b>0.00</b>	<b>490,000.00</b>	<b>490,000.00</b>	<b>0.00</b>	<b>490,000.00</b>	<b>490,000.00</b>
1800 Municipal Court/Judicial	0.00	3,856.11	3,856.11	0.00	7,500.00	7,500.00
9900 Transfer Accounts	0.00	8,543.89	8,543.89	0.00	7,500.00	7,500.00
<b>195 LAW LIBRARY FUND</b>	<b>0.00</b>	<b>12,400.00</b>	<b>12,400.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>15,000.00</b>
5100 Service/Streets Maint.&Prop.	248,884.50	121,202.41	370,086.91	254,480.00	212,770.00	467,250.00
5110 Service/Ice And Snow Removal	28,753.82	41,515.42	70,269.24	32,000.00	103,050.00	135,050.00
5120 Service/Storm Drainage	1,837.41	3,700.00	5,537.41	11,000.00	8,500.00	19,500.00
<b>200 STREET CONST.MAINT.&amp;REPAIR FD</b>	<b>279,475.73</b>	<b>166,417.83</b>	<b>445,893.56</b>	<b>297,480.00</b>	<b>324,320.00</b>	<b>621,800.00</b>
5100 Service/Streets Maint.&Prop.	0.00	26,283.88	26,283.88	0.00	34,900.00	34,900.00
<b>201 STATE HIGHWAY IMPROVEMENT FUND</b>	<b>0.00</b>	<b>26,283.88</b>	<b>26,283.88</b>	<b>0.00</b>	<b>34,900.00</b>	<b>34,900.00</b>
5100 Service/Streets Maint.&Prop.	0.00	0.00	0.00	0.00	25,000.00	25,000.00

2022 APPROPRIATION BUDGET

DEPT DESCRIPTION	2021 REVISED PROJECTED BUDGET			2022 REQUESTED BUDGET		
	PERSONAL	OTHER	TOTAL	PERSONAL	OTHER	TOTAL
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>202 MUNI.(50%)MOTOR VEH.LIC.TAS FD</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>25,000.00</b>
5100 Service/Streets Maint.&Prop.	0.00	143,300.00	143,300.00	0.00	79,000.00	79,000.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>203 MUNI.(100%)MOTOR VEH.LIC.TASFD</b>	<b>0.00</b>	<b>143,300.00</b>	<b>143,300.00</b>	<b>0.00</b>	<b>79,000.00</b>	<b>79,000.00</b>
5100 Service/Streets Maint.&Prop.	0.00	29,334.09	29,334.09	0.00	32,000.00	32,000.00
<b>204 CO VEH LIC PERMISSIVE TAX FUND</b>	<b>0.00</b>	<b>29,334.09</b>	<b>29,334.09</b>	<b>0.00</b>	<b>32,000.00</b>	<b>32,000.00</b>
2200 Fire/Safety Services	0.00	173,861.51	173,861.51	0.00	201,450.00	201,450.00
9800 Reimbursements-Shared Expenses	0.00	205,000.00	205,000.00	0.00	205,000.00	205,000.00
9900 Transfer Accounts	0.00	31,680.00	31,680.00	0.00	28,800.00	28,800.00
<b>210 EMS TRANSPORT SERVICE FUND</b>	<b>0.00</b>	<b>410,541.51</b>	<b>410,541.51</b>	<b>0.00</b>	<b>435,250.00</b>	<b>435,250.00</b>
4100 Recreation/Administrative	120,426.51	5,760.00	126,186.51	126,390.00	7,770.00	134,160.00
4200 Recreation/Golf Operating	153,817.37	131,732.24	285,549.61	186,750.00	149,100.00	335,850.00
4300 Recreation/Pool Operating	100,050.55	74,821.47	174,872.02	108,080.00	63,530.00	171,610.00
4400 Recreation/Parks & Programs	297,032.08	164,385.21	461,417.29	266,300.00	209,080.00	475,380.00
<b>220 RECREATION FUND</b>	<b>671,326.50</b>	<b>376,698.92</b>	<b>1,048,025.42</b>	<b>687,520.00</b>	<b>429,480.00</b>	<b>1,117,000.00</b>
4300 Recreation/Pool Operating	0.00	4,162,718.45	4,162,718.45	0.00	349,740.00	349,740.00
<b>221 NAPOLEON AQUATIC CENTER</b>	<b>0.00</b>	<b>4,162,718.45</b>	<b>4,162,718.45</b>	<b>0.00</b>	<b>349,740.00</b>	<b>349,740.00</b>
8300 Revenue Funds Debt Services	0.00	0.00	0.00	0.00	0.00	0.00
<b>222 NAP AQUATIC CTR RESERVE FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1900 General Gov./Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
8300 Revenue Funds Debt Services	0.00	0.00	0.00	0.00	0.00	0.00
9800 Reimbursements-Shared Expenses	0.00	0.00	0.00	0.00	0.00	0.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>223 NAP AQUATIC CTR DEBT RES FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
4400 Recreation/Parks & Programs	0.00	0.00	0.00	0.00	0.00	0.00
<b>224 Shelter House Facility Repair</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
4700 Cemetery/Grounds	0.00	5,873.43	5,873.43	0.00	6,000.00	6,000.00
<b>227 CEMETERY TRUST FUND</b>	<b>0.00</b>	<b>5,873.43</b>	<b>5,873.43</b>	<b>0.00</b>	<b>6,000.00</b>	<b>6,000.00</b>
3800 Travel And Tourism (3%)	0.00	48,643.10	48,643.10	0.00	50,000.00	50,000.00
9900 Transfer Accounts	0.00	48,643.10	48,643.10	0.00	50,000.00	50,000.00
<b>240 HOTEL/MOTEL TAX FUND</b>	<b>0.00</b>	<b>97,286.20</b>	<b>97,286.20</b>	<b>0.00</b>	<b>100,000.00</b>	<b>100,000.00</b>
2200 Fire/Safety Services	0.00	39,093.26	39,093.26	0.00	64,900.00	64,900.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>242 FIRE EQUIPMENT FUND</b>	<b>0.00</b>	<b>39,093.26</b>	<b>39,093.26</b>	<b>0.00</b>	<b>64,900.00</b>	<b>64,900.00</b>
1900 General Gov./Miscellaneous	0.00	45,000.00	45,000.00	0.00	31,000.00	31,000.00
<b>243 FIRE LOSS CLAIMS FUND</b>	<b>0.00</b>	<b>45,000.00</b>	<b>45,000.00</b>	<b>0.00</b>	<b>31,000.00</b>	<b>31,000.00</b>
1300 City Manager/Administrative	0.00	491.51	491.51	0.00	0.00	0.00
<b>250 LOCAL CORONAVIRUS RELIEF FUND</b>	<b>0.00</b>	<b>491.51</b>	<b>491.51</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1300 City Manager/Administrative	0.00	0.00	0.00	0.00	859,000.00	859,000.00
<b>250 LOCAL CORONAVIRUS RELIEF FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>859,000.00</b>	<b>859,000.00</b>
3300 Cdbg, Chis & Chip Dev.Grants	0.00	44,690.00	44,690.00	0.00	34,000.00	34,000.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>261 CDBG PROGRAM INCOME FUND</b>	<b>0.00</b>	<b>44,690.00</b>	<b>44,690.00</b>	<b>0.00</b>	<b>34,000.00</b>	<b>34,000.00</b>
1800 Municipal Court/Judicial	0.00	16,000.00	16,000.00	0.00	25,000.00	25,000.00
<b>270 INDIGENT DRIV. ALCOHOL FUND</b>	<b>0.00</b>	<b>16,000.00</b>	<b>16,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>25,000.00</b>
2100 Police/Safety Services	0.00	1,388.25	1,388.25	0.00	2,900.00	2,900.00
<b>271 LAW ENFORCEMENT &amp; ED. FUND</b>	<b>0.00</b>	<b>1,388.25</b>	<b>1,388.25</b>	<b>0.00</b>	<b>2,900.00</b>	<b>2,900.00</b>
1800 Municipal Court/Judicial	0.00	7,377.08	7,377.08	0.00	35,500.00	35,500.00
9800 Reimbursements-Shared Expenses	0.00	10,000.00	10,000.00	0.00	10,000.00	10,000.00

2022 APPROPRIATION BUDGET

DEPT DESCRIPTION	2021 REVISED PROJECTED BUDGET			2022 REQUESTED BUDGET		
	PERSONAL	OTHER	TOTAL	PERSONAL	OTHER	TOTAL
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>272 COURT COMPUTERIZATION FUND</b>	<b>0.00</b>	<b>17,377.08</b>	<b>17,377.08</b>	<b>0.00</b>	<b>45,500.00</b>	<b>45,500.00</b>
2100 Police/Safety Services	0.00	0.00	0.00	0.00	1,000.00	1,000.00
<b>273 LAW ENFORCEMENT TRUST FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>
2100 Police/Safety Services	0.00	74.80	74.80	3,000.00	3,000.00	6,000.00
<b>274 MANDATORY DRUG FINE FUND</b>	<b>0.00</b>	<b>74.80</b>	<b>74.80</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>6,000.00</b>
1800 Municipal Court/Judicial	0.00	0.00	0.00	0.00	0.00	0.00
1810 Municipal Court/Probation Department	23,871.32	5,971.96	29,843.28	27,885.00	1,000.00	28,885.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>275 MUNICIPAL PROBATION SERV. FUND</b>	<b>23,871.32</b>	<b>5,971.96</b>	<b>29,843.28</b>	<b>27,885.00</b>	<b>1,000.00</b>	<b>28,885.00</b>
1800 Municipal Court/Judicial	0.00	0.00	0.00	0.00	0.00	0.00
1810 Municipal Court/Probation Department	50,522.76	1,996.00	52,518.76	51,215.00	0.00	51,215.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>277 PROBATION OFFICER GRANT FUND</b>	<b>50,522.76</b>	<b>1,996.00</b>	<b>52,518.76</b>	<b>51,215.00</b>	<b>0.00</b>	<b>51,215.00</b>
1800 Municipal Court/Judicial	0.00	66,800.00	66,800.00	0.00	64,600.00	64,600.00
<b>278 COURT SPECIAL PROJECTS FUND</b>	<b>0.00</b>	<b>66,800.00</b>	<b>66,800.00</b>	<b>0.00</b>	<b>64,600.00</b>	<b>64,600.00</b>
1800 Municipal Court/Judicial	0.00	0.00	0.00	0.00	0.00	0.00
<b>279 HANDICAP PARKING FINES FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2100 Police/Safety Services	0.00	0.00	0.00	5,000.00	500.00	5,500.00
<b>280 CERTIFIED POLICE TRAINING FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>500.00</b>	<b>5,500.00</b>
1800 Municipal Court/Judicial	0.00	2,000.00	2,000.00	0.00	5,000.00	5,000.00
<b>281 INDIGENT DRIVERS INTERLOCK/ALC</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>
1810 Municipal Court/Probation Department	0.00	0.00	0.00	0.00	0.00	0.00
<b>287 PROBATION IMP. &amp; INCTV.GRT.FD.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1810 Municipal Court/Probation Department	9,366.98	22,677.16	32,044.14	18,730.00	6,910.00	25,640.00
<b>288 JUSTICE REINV.INCENTIVE GRT.FD</b>	<b>9,366.98</b>	<b>22,677.16</b>	<b>32,044.14</b>	<b>18,730.00</b>	<b>6,910.00</b>	<b>25,640.00</b>
2100 Police/Safety Services	106,168.00	0.00	106,168.00	89,736.00	0.00	89,736.00
<b>290 POLICE PENSION FUND</b>	<b>106,168.00</b>	<b>0.00</b>	<b>106,168.00</b>	<b>89,736.00</b>	<b>0.00</b>	<b>89,736.00</b>
2200 Fire/Safety Services	52,584.00	0.00	52,584.00	44,555.00	0.00	44,555.00
<b>291 FIRE PENSION FUND</b>	<b>52,584.00</b>	<b>0.00</b>	<b>52,584.00</b>	<b>44,555.00</b>	<b>0.00</b>	<b>44,555.00</b>
1900 General Gov./Miscellaneous	0.00	3,835.00	3,835.00	0.00	5,000.00	5,000.00
<b>295 IRS 125 EMPLOYEE BENEFITS FUND</b>	<b>0.00</b>	<b>3,835.00</b>	<b>3,835.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>
8100 General Obligation Debt Services	0.00	57,340.47	57,340.47	0.00	54,250.00	54,250.00
<b>300 GENERAL BOND RETIREMENT FUND</b>	<b>0.00</b>	<b>57,340.47</b>	<b>57,340.47</b>	<b>0.00</b>	<b>54,250.00</b>	<b>54,250.00</b>
8500 Special Assessment Debt Services	0.00	300.00	300.00	0.00	0.00	0.00
<b>310 S.A. BOND RETIREMENT FUND</b>	<b>0.00</b>	<b>300.00</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1100 City Council/Legislative	0.00	0.00	0.00	0.00	0.00	0.00
1300 City Manager/Administrative	0.00	74,999.00	74,999.00	0.00	53,000.00	53,000.00
1370 City Manager/Human Resources	0.00	0.00	0.00	0.00	0.00	0.00
1400 Law Director/ Administrative	0.00	0.00	0.00	0.00	2,000.00	2,000.00
1500 Finance/Administrative	0.00	0.00	0.00	0.00	0.00	0.00
1600 Information Technology/Administration	0.00	4,089.82	4,089.82	0.00	34,758.20	34,758.20
1700 Engineering/City Engineer	0.00	40,000.00	40,000.00	0.00	12,000.00	12,000.00
1800 Municipal Court/Judicial	0.00	716.00	716.00	0.00	82,716.00	82,716.00
1801 Municipal Court/Building	0.00	11,590.00	11,590.00	0.00	0.00	0.00
2100 Police/Safety Services	0.00	206,238.35	206,238.35	0.00	238,914.01	238,914.01
2102 Police/School Res. Officer	0.00	3,000.00	3,000.00	0.00	6,555.00	6,555.00
2103 Police/K-9 Unit	0.00	2,520.60	2,520.60	0.00	63,475.00	63,475.00
2200 Fire/Safety Services	0.00	34,720.88	34,720.88	0.00	14,000.00	14,000.00
3100 Bldg. Insp./Zoning & Plan.	0.00	0.00	0.00	0.00	0.00	0.00

2022 APPROPRIATION BUDGET

DEPT DESCRIPTION	2021 REVISED PROJECTED BUDGET			2022 REQUESTED BUDGET		
	PERSONAL	OTHER	TOTAL	PERSONAL	OTHER	TOTAL
3500 Economic Development	0.00	0.00	0.00	0.00	0.00	0.00
4200 Recreation/Golf Operating	0.00	0.00	0.00	0.00	0.00	0.00
4300 Recreation/Pool Operating	0.00	3,500.00	3,500.00	0.00	0.00	0.00
4400 Recreation/Parks & Programs	0.00	2,791.00	2,791.00	0.00	50,000.00	50,000.00
4700 Cemetery/Grounds	0.00	8,000.00	8,000.00	0.00	15,000.00	15,000.00
5100 Service/Streets Maint.&Prop.	0.00	2,303,751.20	2,303,751.20	0.00	1,550,430.00	1,550,430.00
5120 Service/Storm Drainage	0.00	0.00	0.00	0.00	0.00	0.00
5130 Service/Blds.,Properties,Equip.	0.00	0.00	0.00	0.00	0.00	0.00
5200 Service/Central Garage	0.00	0.00	0.00	0.00	0.00	0.00
5500 #N/A	0.00	0.00	0.00	0.00	0.00	0.00
9900 Transfer Accounts	0.00	56,500.00	56,500.00	0.00	107,700.00	107,700.00
<b>400 CAPITAL IMPROVEMENT FUND</b>	<b>0.00</b>	<b>2,752,416.85</b>	<b>2,752,416.85</b>	<b>0.00</b>	<b>2,230,548.21</b>	<b>2,230,548.21</b>
1900 General Gov./Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
5100 Service/Streets Maint.&Prop.	0.00	0.00	0.00	0.00	0.00	0.00
<b>401 CIP FUNDING RESERVE FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2200 Fire/Safety Services	0.00	0.00	0.00	0.00	0.00	0.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>410 FIRE FACILITY TRAINING GRT.FD.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1520 Finance/Utility Billing	0.00	0.00	0.00	0.00	0.00	0.00
6100 #N/A	0.00	0.00	0.00	0.00	0.00	0.00
6110 Electric/Operations, Dist. System	1,304,051.81	1,418,660.63	2,722,712.44	1,393,930.00	824,370.00	2,218,300.00
6111 Electric/Purchased Power	0.00	13,550,000.00	13,550,000.00	0.00	13,800,000.00	13,800,000.00
9800 Reimbursements-Shared Expenses	0.00	777,404.98	777,404.98	0.00	948,290.96	948,290.96
9900 Transfer Accounts	0.00	491,156.02	491,156.02	0.00	490,000.00	490,000.00
<b>500 ELECTRIC UTILITY REVENUE FUND</b>	<b>1,304,051.81</b>	<b>16,237,221.63</b>	<b>17,541,273.43</b>	<b>1,393,930.00</b>	<b>16,062,660.96</b>	<b>17,456,590.96</b>
6110 Electric/Operations, Dist. System	0.00	31,922.49	31,922.49	0.00	736,000.00	736,000.00
9900 Transfer Accounts	0.00	1,069,412.00	1,069,412.00	0.00	0.00	0.00
<b>503 ELECTRIC DEVELOPMENT FUND</b>	<b>0.00</b>	<b>1,101,334.49</b>	<b>1,101,334.49</b>	<b>0.00</b>	<b>736,000.00</b>	<b>736,000.00</b>
1520 Finance/Utility Billing	0.00	0.00	0.00	0.00	0.00	0.00
6200 Water/Treatment Plant Operations	566,969.42	1,373,114.39	1,940,083.81	630,020.00	1,598,404.00	2,228,424.00
6210 Water/Distribution System	459,187.34	120,207.50	579,394.84	524,300.00	346,630.00	870,930.00
9800 Reimbursements-Shared Expenses	0.00	416,273.51	416,273.51	0.00	522,913.68	522,913.68
9900 Transfer Accounts	0.00	1,107,134.00	1,107,134.00	0.00	1,202,000.00	1,202,000.00
<b>510 WATER REVENUE FUND</b>	<b>1,026,156.75</b>	<b>3,016,729.40</b>	<b>4,042,886.15</b>	<b>1,154,320.00</b>	<b>3,669,947.68</b>	<b>4,824,267.68</b>
6210 Water/Distribution System	0.00	349,600.49	349,600.49	0.00	767,150.00	767,150.00
<b>511 WATER DEPRECIATION RES. FUND</b>	<b>0.00</b>	<b>349,600.49</b>	<b>349,600.49</b>	<b>0.00</b>	<b>767,150.00</b>	<b>767,150.00</b>
8300 Revenue Funds Debt Services	0.00	0.00	0.00	0.00	0.00	0.00
<b>512 WATER DEBT RESERVE FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
8300 Revenue Funds Debt Services	0.00	11,323.38	11,323.38	0.00	0.00	0.00
8600 Special Assess. Debt Services (Owda)	0.00	0.00	0.00	0.00	0.00	0.00
<b>513 WATER OWDA BOND RETIREMENT FD.</b>	<b>0.00</b>	<b>11,323.38</b>	<b>11,323.38</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
6200 Water/Treatment Plant Operations	0.00	3,031,894.00	3,031,894.00	0.00	588,125.00	588,125.00
9800 Reimbursements-Shared Expenses	0.00	0.00	0.00	0.00	0.00	0.00
<b>519 WATER PLANT IMPROV &amp; RENO FUND</b>	<b>0.00</b>	<b>3,031,894.00</b>	<b>3,031,894.00</b>	<b>0.00</b>	<b>588,125.00</b>	<b>588,125.00</b>
1520 Finance/Utility Billing	0.00	0.00	0.00	0.00	0.00	0.00
6300 Sewer (Wwt)/Treatment Plant Oper.	592,636.38	5,139,348.75	5,731,985.13	610,170.00	1,114,000.00	1,724,170.00
6310 Sewer (Wwt)/Collection System	68,931.21	52,968.43	121,899.64	74,800.00	106,770.00	181,570.00
6311 Sewer (Wwt)/Cleaning & Imp.(Sso & Cso)	107,604.30	4,300.00	111,904.30	146,110.00	34,350.00	180,460.00
9800 Reimbursements-Shared Expenses	0.00	457,260.51	457,260.51	0.00	572,463.19	572,463.19
9900 Transfer Accounts	0.00	2,438,020.00	2,438,020.00	0.00	2,283,000.00	2,283,000.00

2022 APPROPRIATION BUDGET

DEPT DESCRIPTION	2021 REVISED PROJECTED BUDGET			2022 REQUESTED BUDGET		
	PERSONAL	OTHER	TOTAL	PERSONAL	OTHER	TOTAL
<b>520 SEWER UTILITY REVENUE FUND</b>	<b>769,171.89</b>	<b>8,091,897.69</b>	<b>8,861,069.58</b>	<b>831,080.00</b>	<b>4,110,583.19</b>	<b>4,941,663.19</b>
6310 Sewer (Wwt)/Collection System	0.00	10,915,671.22	10,915,671.22	0.00	9,519,150.00	9,519,150.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>521 SEWER UTY. REPLCMNT.&amp;IMP. FUND</b>	<b>0.00</b>	<b>10,915,671.22</b>	<b>10,915,671.22</b>	<b>0.00</b>	<b>9,519,150.00</b>	<b>9,519,150.00</b>
8300 Revenue Funds Debt Services	0.00	0.00	0.00	0.00	0.00	0.00
8800 State & Epa Loans Debt Services	0.00	261,347.07	261,347.07	0.00	0.00	0.00
<b>522 SEWER DEBT RESERVE FUND</b>	<b>0.00</b>	<b>261,347.07</b>	<b>261,347.07</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
8600 Special Assess. Debt Services (Owda)	0.00	53,479.52	53,479.52	0.00	0.00	0.00
<b>523 OWDA SA DEBT RETIREMENT FUND</b>	<b>0.00</b>	<b>53,479.52</b>	<b>53,479.52</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
6310 Sewer (Wwt)/Collection System	0.00	0.00	0.00	0.00	0.00	0.00
8800 State & Epa Loans Debt Services	0.00	81,844.64	81,844.64	0.00	0.00	0.00
<b>532 WILLIAMS PUMP STA.IMP.PRJ.FUND</b>	<b>0.00</b>	<b>81,844.64</b>	<b>81,844.64</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1520 Finance/Utility Billing	0.00	0.00	0.00	0.00	0.00	0.00
6400 Sanitation /Collection & Disposal	190,040.51	121,147.69	311,188.20	196,310.00	141,260.00	337,570.00
6410 Sanitation/Srs-Seasonal Pickup Program	0.00	70,058.36	70,058.36	0.00	76,100.00	76,100.00
6411 Sanitation/Srs-Yard Waste Site Oper.	0.00	35,235.78	35,235.78	0.00	89,950.00	89,950.00
6412 Sanitation/Srs-Mosquito Control	0.00	72,099.15	72,099.15	0.00	83,390.00	83,390.00
6420 Sanitation/Recycling Programs	131,010.30	63,895.95	194,906.25	140,070.00	67,790.00	207,860.00
9800 Reimbursements-Shared Expenses	0.00	152,230.69	152,230.69	0.00	182,467.06	182,467.06
9900 Transfer Accounts	0.00	48,300.00	48,300.00	0.00	48,300.00	48,300.00
<b>560 SANITATION (REFUSE)REVENUE FD</b>	<b>321,050.81</b>	<b>562,967.63</b>	<b>884,018.43</b>	<b>336,380.00</b>	<b>689,257.06</b>	<b>1,025,637.06</b>
6400 Sanitation /Collection & Disposal	0.00	2,892.00	2,892.00	0.00	5,000.00	5,000.00
<b>561 SANIT.(REFUSE) DEPREC.RES.FUND</b>	<b>0.00</b>	<b>2,892.00</b>	<b>2,892.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>
6500 Meter Deposit/Unapplied Cash	0.00	11,494.96	11,494.96	0.00	20,000.00	20,000.00
<b>580 METER DEP.(ELECT &amp; WATER) FUND</b>	<b>0.00</b>	<b>11,494.96</b>	<b>11,494.96</b>	<b>0.00</b>	<b>20,000.00</b>	<b>20,000.00</b>
5200 Service/Central Garage	187,826.88	71,411.39	259,238.27	190,790.00	86,400.00	277,190.00
5600 Service/Fuel Purchase Rotary	0.00	51,140.00	51,140.00	0.00	70,000.00	70,000.00
<b>600 CENTRAL GARAGE ROTARY FUND</b>	<b>187,826.88</b>	<b>122,551.39</b>	<b>310,378.27</b>	<b>190,790.00</b>	<b>156,400.00</b>	<b>347,190.00</b>
<b>GRAND TOTAL - ALL FUNDS</b>	<b>9,883,064.40</b>	<b>58,718,917.48</b>	<b>68,601,981.88</b>	<b>11,239,447.90</b>	<b>47,938,547.50</b>	<b>59,177,995.40</b>

**RESOLUTION NO. 056-21**

**A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO TRANSFER CERTAIN FUND BALANCES FROM RESPECTIVE FUNDS TO OTHER FUNDS PER SECTION 5705.14 ORC ON AN AS NEEDED BASIS IN FISCAL YEAR 2022, LISTED IN EXHIBIT "A;" AND DECLARING AN EMERGENCY**

**WHEREAS**, the City is a charter municipality having those powers of self government as stated in Article I of its Charter; and,

**WHEREAS**, in order to provide Fund Balances for approved expenditures in certain funds on an as needed basis, it is necessary to transfer funds from respective funds to other funds; **Now Therefore**,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, pursuant to Section 5705.14 of the ORC and this Resolution, the Finance Director is hereby authorized and directed to transfer monies among the various funds on an as needed basis in Fiscal Year 2022 as listed in Exhibit "A" attached hereto and made a part of this Resolution.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper payment of expenses, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

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Roxanne Dietrich, Clerk of Council

*I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 056-21 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

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*Roxanne Dietrich, Clerk of Council*

**2022 APPROPRIATION BUDGET - TRANSFER OF FUNDS****RESOLUTION No. 56-21****BUDGET REVIEW - 2022 TRANSFER OF FUNDS****FUND NAME, FROM - TO, PURPOSE**

	<b>TRANSFER AMOUNTS</b>	
	<b><u>FROM</u></b>	<b><u>TO</u></b>
<b>FROM:</b> 100 GENERAL FUND	\$0	
<b>TO:</b> 101 GENERAL RESERVE BALANCE FUND		\$0
<b>Purpose:</b> Move Excess Reserves in 100 General Fund to 101 General Reserve Balance Fund.		
<b>FROM:</b> 100 GENERAL FUND	\$10,970	
<b>TO:</b> 123 SPECIAL EVENTS FUND		\$10,970
<b>Purpose:</b> Subsidize Fall Festival and other events as sponsored through the Chamber of Commerce.		
<b>FROM:</b> 100 GENERAL FUND	\$39,000	
<b>TO:</b> 130 ECONOMIC DEVELOPMENT FUND		\$39,000
<b>Purpose:</b> Subsidize the Economic Development Fund programs due to insufficient funds in the 130 ED Fund.		
<b>FROM:</b> 100 GENERAL FUND	\$0	
<b>TO:</b> 200 SCM&R FUND		\$0
<b>Purpose:</b> Subsidize the 200 SCM&R Fund due to an Original Estimated Shortfall in the 200 SCM&R Fund.		
<b>FROM:</b> 100 GENERAL FUND	\$3,136	
<b>TO:</b> 295 IRS 125 EMPLOYEE FRINGE BENEFITS FUND		\$3,136
<b>Purpose:</b> Subsidize Administrative Expenditures of Employee 125 Flexible Spending Benefits Fund.		
<b>FROM:</b> 100 GENERAL FUND	\$0	
<b>TO:</b> 600 CENTRAL ROTARY CHARGES FUND		\$0
<b>Purpose:</b> Subsidize Operating Expenditures of Central Garage Rotary Charges Fund.		
<b>FROM:</b> 147 UNCLAIMED MONIES FUND	\$2,500	
<b>TO:</b> 100 GENERAL FUND		\$2,500
<b>Purpose:</b> Payment of Unclaimed Funds back to the 100 General Fund.		
<b>FROM:</b> 170 MUNICIPAL INCOME TAX FUND	\$2,500,000	
<b>TO:</b> 100 GENERAL FUND		\$2,500,000
<b>Purpose:</b> Net Transfer (65%) of Income Tax Receipts to 100 General Fund -Estimated		
<b>FROM:</b> 170 MUNICIPAL INCOME TAX FUND	\$590,000	
<b>TO:</b> 220 RECREATION FUND		\$590,000
<b>Purpose:</b> Transfer of Income Tax Levy Receipts to 220 Recreation Fund -Estimated		
<b>FROM:</b> 170 MUNICIPAL INCOME TAX FUND	\$1,250,000	
<b>TO:</b> 400 CAPITAL IMPROVEMENT FUND		\$1,250,000
<b>Purpose:</b> Net Transfer (35%) of Income Tax Receipts to 400 CIP Fund-Estimated		

**2022 APPROPRIATION BUDGET - TRANSFER OF FUNDS****RESOLUTION No. 56-21****BUDGET REVIEW - 2022 TRANSFER OF FUNDS**

<b><u>FUND NAME, FROM - TO, PURPOSE</u></b>	<b>TRANSFER AMOUNTS <u>FROM</u></b>	<b><u>TO</u></b>
<b>FROM:</b> 180 KWH TAX COLLECTION (GF) FUND <b>TO:</b> 100 GENERAL FUND <b>Purpose:</b> Transfer of Net Balance of KWH Tax Funds into the General Fund-Estimated	<b>\$380,000</b>	<b>\$380,000</b>
<b>FROM:</b> 195 LAW LIBRARY FUND <b>TO:</b> 100 GENERAL FUND <b>Purpose:</b> Transfer of City Share for Highway Patrol Fine Monies per ORC.	<b>\$7,500</b>	<b>\$7,500</b>
<b>FROM:</b> 210 EMS TRANSPORT SERVICE FUND <b>TO:</b> 242 FIRE EQUIPMENT FUND <b>Purpose:</b> City Share of Township Contract (80% ) for a Total of \$105,000, Funded \$30,240 from 210 Fund & \$53,760 from 400 Fund.	<b>\$28,800</b>	<b>\$28,800</b>
<b>FROM:</b> 240 HOTEL-MOTEL TAX FUND <b>TO:</b> 100 GENERAL FUND <b>Purpose:</b> City's Net Share of Total Collections (50%) on a 6% Rate, per Ordinance to 100 General Fund; balance to Chamber Tourist Bureau.	<b>\$50,000</b>	<b>\$50,000</b>
<b>FROM:</b> 400 CAPITAL IMPROVEMENT FUND <b>TO:</b> 242 FIRE EQUIPMENT FUND <b>Purpose:</b> City Share of Township Contract (80% ) for a Total of \$105,000, Funded \$30,240 from 210 Fund & \$53,760 from 400 Fund.	<b>\$51,200</b>	<b>\$51,200</b>
<b>FROM:</b> 400 CAPITAL IMPROVEMENT FUND <b>TO:</b> 300 GENERAL BOND RETIREMENT FUND <b>Purpose:</b> Retirement of General Bond Obligation Debt.	<b>\$56,500</b>	<b>\$56,500</b>
<b>FROM:</b> 500 ELECTRIC REVENUE FUND <b>TO:</b> 180 KWH TAX COLLECTION (GF) FUND <b>Purpose:</b> Transfer to 180 kWH (GF Equivalent) Tax Fund, 100 General Fund share of kWH Tax.	<b>\$490,000</b>	<b>\$490,000</b>
<b>FROM:</b> 500 ELECTRIC REVENUE FUND <b>TO:</b> 503 ELECTRIC DEVELOPMENT FUND <b>Purpose:</b> Funding Reserves for Current and Future Capital Purchases.	<b>\$0</b>	<b>\$0</b>
<b>FROM:</b> 510 WATER REVENUE FUND <b>TO:</b> 511 WATER DEPRECIATION FUND <b>Purpose:</b> Funding for Proposed Projects out of the 511 Water Depreciation Fund.	<b>\$450,000</b>	<b>\$450,000</b>

**2022 APPROPRIATION BUDGET - TRANSFER OF FUNDS**

**RESOLUTION No. 56-21**

**BUDGET REVIEW - 2022 TRANSFER OF FUNDS**

**FUND NAME, FROM - TO, PURPOSE**

	<b>TRANSFER AMOUNTS</b>	
	<b><u>FROM</u></b>	<b><u>TO</u></b>
<b>FROM:</b> 510 WATER REVENUE FUND	<b>\$80,000</b>	
<b>TO:</b> 512 WATER DEBT RESERVE FUND		<b>\$80,000</b>
<b>Purpose:</b> Funding for Debt Payments on Water Projects.		
<b>FROM:</b> 510 WATER REVENUE FUND	<b>\$22,000</b>	
<b>TO:</b> 513 WATER OWDA BOND RETIREMENT FUND		<b>\$22,000</b>
<b>Purpose:</b> Funding for OWDA Debt Payments on Water Projects.		
<b>FROM:</b> 510 WATER REVENUE FUND	<b>\$650,000</b>	
<b>TO:</b> 519 WATER PLANT RENOVATION & IMPRMNT. FUND		<b>\$650,000</b>
<b>Purpose:</b> Funding for Debt Service on New Water Plant Fund.		
<b>FROM:</b> 520 SEWER (WWT) REVENUE FUND	<b>\$88,000</b>	
<b>TO:</b> 523 OWDA SA BOND RETIREMENT FUND		<b>\$88,000</b>
<b>Purpose:</b> Funding for OWDA Debt Payments on Sewer Projects.		
<b>FROM:</b> 520 SEWER (WWT) REVENUE FUND	<b>\$1,750,000</b>	
<b>TO:</b> 521 SEWER REPLACEMENT & IMP. FUND		<b>\$1,750,000</b>
<b>Purpose:</b> Funding Reserves for Current and Future Capital Purchases.		
<b>FROM:</b> 520 SEWER (WWT) REVENUE FUND	<b>\$445,000</b>	
<b>TO:</b> 522 SEWER UTILITY RESERVE FUND		<b>\$445,000</b>
<b>Purpose:</b> Funding for Capital and Debt Payments.		
<b>FROM:</b> 520 SEWER (WWT) REVENUE FUND	<b>\$0</b>	
<b>TO:</b> 532 WILLIAMS PUMP STATION FUND		<b>\$0</b>
<b>Purpose:</b> Funding Reserves for Current and Future Capital Purchases.		
<b>FROM:</b> 560 SANITATION REVENUE FUND	<b>\$48,300</b>	
<b>TO:</b> 561 SANITATION DEPRECIATION RES. FUND		<b>\$48,300</b>
<b>Purpose:</b> Funding Reserves for Current and Future Capital Purchases.		
<b>TOTALS - FROM</b>	<b>8,992,906</b>	
<b>TOTALS - TO</b>		<b>8,992,906</b>
	<b>=====</b>	<b>=====</b>

**ORDINANCE NO. 057-21**

**AN ORDINANCE AMENDING THE ALLOCATION OF FUNDS AS FOUND IN SECTIONS 193.11 AND 194.013 OF THE CODIFIED ORDINANCES OF THE CITY OF NAPOLEON, OHIO; AND DECLARING AN EMERGENCY**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, Section 193.11 of the Codified Ordinances of Napoleon, Ohio, shall be amended and enacted as follows:

**“193.11 ALLOCATION OF FUNDS.**

(a) Effective January 1, 2022, the funds collected under the provisions of this chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than sixty-five percent (65%) of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least thirty-five percent (35%) of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.

(b) Effective January 1, 2023 and thereafter, the funds collected under the provisions of this chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than sixty-five percent (65%) of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least thirty-five percent (35%) of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.”

Section 2. That, Section 193.11 of the Codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Ordinance, is repealed effective December 31, 2021 at 11:59 PM.

Section 3. That, Section 194.013 of the Codified Ordinances of Napoleon, Ohio, shall be amended and enacted as follows:

“194.013 ALLOCATION OF FUNDS.

(A) Effective January 1, 2022, the funds collected under the provisions of this Chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this Chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than sixty-five percent (65%) of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least thirty-five percent (35%) of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.

(4) One-hundred percent (100%) of the net available tax receipts received annually pursuant to Napoleon Ordinance 194.081 may be used to defray operating expenses incurred due to the provision of police and fire services.

(B) Effective January 1, 2023 and thereafter, the funds collected under the provisions of this chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than sixty-five percent (65%) of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least thirty-five percent (35%) of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.

(4) One-hundred percent (100%) of the net available tax receipts received annually pursuant to Napoleon Ordinance 194.081 may be used to defray operating expenses incurred due to the provision of police and fire services.”

Section 4. That, Section 194.013 of the Codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Ordinance, is repealed effective December 31, 2021 at 11:59 PM.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further,

if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 7. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for passage before the deadline; moreover, this must timely take effect to meet the intent of the law; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for timely allocation of funds, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Roxanne Dietrich, Clerk of Council

*I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 057-21 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Roxanne Dietrich, Clerk of Council*

**RESOLUTION NO. 058-21**

**A RESOLUTION AUTHORIZING A CONTRIBUTION TO THE  
COMMUNITY IMPROVEMENT CORPORATION OF HENRY  
COUNTY, OHIO, IN AND FOR THE YEAR 2022; AND  
DECLARING AN EMERGENCY**

**WHEREAS**, the City, by Ordinance in accordance with Section 1724.10 of the Ohio Revised Code, designated The Community Improvement Corporation of Henry County, Ohio ("CIC") as the agency of the City for the industrial, commercial, distribution, and research development of the City; and,

**WHEREAS**, a "Plan" as defined in Section 165.01 of the Revised Code was prepared and confirmed to advance, encourage, and promote the industrial, commercial, distribution, and research development of the City in a manner which among several things, creates and preserves jobs and employment opportunities in the City and the State and improves the economic welfare of the people of the City and of the State; and further, encourages and causes the maintenance, location, relocation, expansion, modernization, and equipment of sites, buildings, structures, and appurtenant facilities for industrial, commercial, distribution, and research activities within the City and thereby preserves, maintains, or creates additional opportunities for employment within the City; and,

**WHEREAS**, this Council desires to further advance the Plan and has determined to financially assist the CIC with operational and the other expenses in the year 2022;  
**Now Therefore,**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON,  
OHIO:**

Section 1. That, in an effort to further advance the "Plan" referenced in the preamble of this Resolution, the City Finance Director is directed and authorized to pay to The Community Improvement Corporation of Henry County, Ohio ("CIC") the amount of thirty-nine thousand dollars (\$39,000) in and for the year 2022 to the CIC for operational expenses and costs for the advancement of economic development projects for both present companies and future companies. The amounts contributed herein are deemed by this Council to be a proper public expenditure of public funds.

Section 2. That, the monies contributed as found in Section 1 of this Resolution shall be used for operational expenses and to advance the "Plan" as referenced in the preamble of this Resolution and shall not be pledged to secure any debt of the CIC.

Section 3. That, all payments stated in this Resolution are subject to appropriation of funds by Council. In the event appropriation of funds by Council is satisfied, payment shall be made by the Finance Director in quarterly installments to the CIC, all in and for the year 2022.

Section 4. That, Resolution Number 068-20 is repealed upon the effective date of this Resolution.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its

committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 7. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for economic projects to timely move forward; projects that will create jobs; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:  
\_\_\_\_\_  
Roxanne Dietrich, Clerk of Council

*I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 058-21 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_; 2021; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Roxanne Dietrich, Clerk of Council*

**ORDINANCE NO. 059-21**

**AN ORDINANCE APPORTIONING THE EXPENSES INCURRED INCLUDING WAGES, SALARIES AND FRINGE BENEFITS OF THE MAYOR, COUNCIL, AND VARIOUS OTHER DEPARTMENTS OF THE CITY OF NAPOLEON WHICH ARE NOT OTHERWISE DIRECTLY CHARGED TO SPECIAL AND/OR CAPITAL PROJECTS AMONG VARIOUS ACCOUNTS EFFECTIVE JANUARY 1, 2022; AMENDING ORDINANCE NO.(S) 104-09, 087-19, AND 069-20; AND DECLARING AN EMERGENCY**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the expenses incurred, including wages, salary and fringe benefits of the Mayor, City Council, and various departments within the City as found in Exhibit "A," that are not otherwise directly charged to special and/or capital projects, shall be apportioned among the funds using the direct reimbursement method as found in attached Exhibit "A" which is made part of this Ordinance.

Section 2. That, the City Finance Director is directed to adjust the affected funds (retroactive if necessary) effective January 1, 2022 to accomplish the intent of this Ordinance.

Section 3. That, Ordinance No.(s) 104-09, 087-19, and 069-20 are hereby amended.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 6. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to commence the amendments in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Roxanne Dietrich, Clerk of Council

*I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No.059-21 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Roxanne Dietrich, Clerk of Council*

2022 ESTIMATED INTERNAL REIMBURSABLE COSTS - ALLOCATION OF SHARED AND DIRECT COSTS

NOTE: Budgeted Allocations (%'s) were changed by City Council, Ord 104-09, Passed 12/21/2009 and Ord. 087-19 Passed 12/16/19 !

100 GF ADMINISTRATIVE SHARED COSTS & DISPATCHING SERVICES TO ENTERPRISE FUNDS:

100 GF DEPARTMENT -->	= 1100 CITY COUNCIL =	*	= 1200 MAYORS OFFC. =	*	= 1300 CITY MANAGER =	*	= 1370 HUMAN RESRCE. =
Projected Appropriations -->	54,248	*	21,473	*	422,610	*	126,705
100 GENERAL FUND-Net Direct	25% 13,562	*	25% 5,368	*	10% 42,261	*	30% 38,012
500 ELECTRIC OPER.FUN	30% 16,274	*	30% 6,442	*	40% 169,044	*	25% 31,676
510 WATER REV. FUND	20% 10,850	*	20% 4,295	*	20% 84,522	*	20% 25,341
520 SEWER REV. FUND	20% 10,850	*	20% 4,295	*	20% 84,522	*	20% 25,341
560 SANTITION FUND	5% 2,712	*	5% 1,074	*	10% 42,261	*	5% 6,335
<b>Sub-Total Reimbursement</b>	<b>75% 40,686</b>	<b>*</b>	<b>75% 16,105</b>	<b>*</b>	<b>90% 380,349</b>	<b>*</b>	<b>70% 88,694</b>
<b>Verification Total</b>	<b>100% 54,248</b>	<b>*</b>	<b>100% 21,473</b>	<b>*</b>	<b>100% 422,610</b>	<b>*</b>	<b>100% 126,705</b>

100 GF DEPARTMENT -->	= 1400 LAW DIRECTOR =	*	= 1500 FIN/ADMINSTR. =	*	= 1520 FIN/UTILITY BILL =	*	= 1600 INF.SYS./ADMIN. =
Projected Appropriations -->	272,300	*	511,410	*	237,850	*	236,460
100 GENERAL FUND-Net Direct	30% 81,690	*	10% 51,141	*	0% 0	*	20% 47,292
500 ELECTRIC OPER.FUN	25% 68,075	*	40% 204,564	*	50% 118,925	*	35% 82,761
510 WATER REV. FUND	20% 54,460	*	20% 102,282	*	20% 47,570	*	20% 47,292
520 SEWER REV. FUND	20% 54,460	*	20% 102,282	*	20% 47,570	*	20% 47,292
560 SANTITION FUND	5% 13,615	*	10% 51,141	*	10% 23,785	*	5% 11,823
<b>Sub-Total Reimbursement</b>	<b>70% 190,610</b>	<b>*</b>	<b>90% 460,269</b>	<b>*</b>	<b>100% 237,850</b>	<b>*</b>	<b>80% 189,168</b>
<b>Verification Total</b>	<b>100% 272,300</b>	<b>*</b>	<b>100% 511,410</b>	<b>*</b>	<b>100% 237,850</b>	<b>*</b>	<b>100% 236,460</b>
	(1)	*		*		*	(2)

100 GF DEPARTMENT -->	= 1700 ENGINEERING =	*	= 1900 GENERAL GOV. =	*	= 2100 POLICE-Dispatch =	*	= 5130 SV/BLDG.&PROP. =
Projected Appropriations -->	402,060	*	148,655	*	109,058	*	108,710
100 GENERAL FUND-Net Direct	8% 32,165	*	15% 22,298	*	87% 94,881	*	20% 21,742
500 ELECTRIC OPER.FUN	33% 132,680	*	50% 74,328	*	10% 10,906	*	30% 32,613
510 WATER REV. FUND	25% 100,515	*	15% 22,298	*	2% 2,181	*	15% 16,307
520 SEWER REV. FUND	34% 136,700	*	15% 22,298	*	0.5% 545	*	15% 16,307
560 SANTITION FUND	0% 0	*	5% 7,433	*	0.5% 545	*	20% 21,742
<b>Sub-Total Reimbursement</b>	<b>92% 369,895</b>	<b>*</b>	<b>85% 126,357</b>	<b>*</b>	<b>13% 14,178</b>	<b>*</b>	<b>80% 86,968</b>
<b>Verification Total</b>	<b>100% 402,060</b>	<b>*</b>	<b>100% 148,655</b>	<b>*</b>	<b>100% 109,058</b>	<b>*</b>	<b>100% 108,710</b>
		*	(3)	*	(4)	*	

2022		= GRAND TOTALS =	*	ACCOUNT	FUND FROM	FUND TO
100 GF DEPARTMENT -->		2,651,540	*			
Projected Appropriations -->		2,651,540	*			
100 GENERAL FUND-Net Direct	17%	450,414	*			
500 ELECTRIC OPER.FUN	36%	948,291	*	500.9800.59110	948,291	
510 WATER REV. FUND	20%	517,914	*	510.9800.59110	517,914	
520 SEWER REV. FUND	21%	552,463	*	520.9800.59110	552,463	
560 SANTITION FUND	7%	182,467	*	560.9800.59110	182,467	
<b>Sub-Total Reimbursement</b>	<b>83%</b>	<b>2,201,135</b>	<b>*</b>	100.0000.49600		<b>2,201,135</b>
<b>Verification Total</b>	<b>100%</b>	<b>2,651,549</b>	<b>*</b>			

**2022 ESTIMATED INTERNAL REIMBURSABLE COSTS - ALLOCATION OF SHARED AND DIRECT COSTS**

**NOTE: Budgeted Allocations (%'s) were changed by City Council, Ord 104-09, Passed 12/21/2009 and Ord. 087-19 Passed 12/16/19 !**

NOTE: (1) 1400 Law Director excludes \$36,420 of Direct County Reimbursement for Contracted Prosecutor Services and Administration Fees.

NOTE: (2) 1600 Information Systems excludes \$10,000 of Reimbursed Expense allocated to the 272 Court Computerization Fund.

NOTE: (3) 1900 General Government excludes \$14,000 of Electric, \$1,800 of Water & Sewer and \$20,000 Undefined Contingencies, Total \$35,800.

NOTE: (4) 2100 Police-Dispatch Salary, OT and Fringes, 27% Est for (1 FT Equivalent Dispatcher) allocated for Utility & Operations Calls per Council.

600 CG DEPARTMENT -->	<b>= 5200 CNTRL GARAGE =</b>		ACCOUNT	FUND FROM	FUND TO
Projected Appropriations -->		<b>86,400</b>			
		=====			
100 GENERAL FUND-Net Direct	15%	12,960	100.9800.59110	12,960	
500 ELECTRIC OPER.FUN	35%	30,240	500.9800.59110	30,240	
510 WATER REV. FUND	5%	4,320	510.9800.59110	4,320	
520 SEWER REV. FUND	20%	17,280	520.9800.59110	17,280	
560 SANTITION FUND	25%	21,600	560.9800.59110	21,600	
<b>Sub-Total Reimbursement</b>	<b>85%</b>	<b>73,440</b>	600.0000.49600		<b>86,400</b>
<b>Verification Total</b>	<b>100%</b>	<b>86,400</b>			
	<b>(5)</b>	=====			=====

NOTE: (5) 5200 Garage excludes personnel services.

**OTHER SHARED AND DIRECT EXPENSED INTERNAL REIMBURSABLE AMOUNTS:**

	ACCOUNT	FUND FROM	FUND TO
100 GENERAL FUND Reimb.-Shared Labor Expenses-Twp	100.9800.59130	10,000	
100 GENERAL FUND Reimbursements-Internal	100.0000.49600		<b>10,000</b>
NOTE: Record Administrative Salary and Fringes direct funded from 100 General Fund per Township Cnt. for Fire Services.			=====
100 GENERAL FUND Reimb.-Shared Admin.Expenses	100.9800.59110	10,000	
220 RECREATION FUND Reimbursements-Internal	220.0000.49600		<b>10,000</b>
NOTE: Reimburse Dept 4100 Recreation Director administrative Salary and Fringes for Overseeing Cemetery Operations.			=====
100 GENERAL FUND Reimb.-Shared Admin.Expenses	100.9800.59110	5,500	
220 RECREATION FUND Reimbursements-Internal	220.0000.49600		<b>5,500</b>
NOTE: Reimburse Dept 4400 Seasonal Worker Salary and Fringes for Shared Duties.			=====
210 EMS TRANSPORT SERVICE FUND Reimb.-Shared Admin.Expenses	210.9800.59110	205,000	
100 GENERAL FUND Reimbursements-Internal	100.0000.49600		<b>205,000</b>
NOTE: Reimburse Dept 2200 EMS Salary, Fringes and Other Costs to 100 General Fund.			=====
272 COURT COMPUTERIZATION FUND Reimb.-Shared Admin.Expenses	272.9800.59110	10,000	
100 GENERAL FUND Reimbursements-Internal	100.0000.49600		<b>10,000</b>
NOTE: Reimburse Dept 1800 MIS Director Budgeted Expenses that are Court Related.			=====

**2022 ESTIMATED INTERNAL REIMBURSABLE COSTS - ALLOCATION OF SHARED AND DIRECT COSTS**

**NOTE: Budgeted Allocations (%) were changed by City Council, Ord 104-09, Passed 12/21/2009 and Ord. 087-19 Passed 12/16/19 !**

**ESTIMATED COST CENTERING OF LABOR SHARING REIMBURSEMENT POSTING:**

	ACCOUNT	FUND FROM	FUND TO
200 STREET CONST.MAINT.&REPAIR FD Reimb.-Shared Labor Expenses	200.5100.59130	30,000	
200 STREET CONST.MAINT.&REPAIR FD Reimb.-Shared Labor Expenses	200.5110.59130	7,000	
200 STREET CONST.MAINT.&REPAIR FD Reimb.-Shared Labor Expenses	200.5120.59130	500	
500 ELECTRIC UTILITY REVENUE FUND Reimb.-Shared Labor Expenses	500.9800.59130	0	
510 WATER REVENUE FUND Reimb.-Shared Labor Expenses	510.9800.59130	5,000	
520 SEWER UTILITY REVENUE FUND Reimb.-Shared Labor Expenses	520.9800.59130	20,000	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6400.59160	6,500	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6410.59160	20,000	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6411.59160	13,500	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6412.59160	8,200	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6420.59160	<u>12,500</u>	
TOTAL FROM - EXPENSE		123,200	

100 GENERAL FUND Reimbursements-Internal	100.0000.49600	3.843%	<b>4,735</b>
200 STREET CONST.MAINT.&REPAIR FD Reimbursements-Internal	200.0000.49600	22.711%	<b>27,980</b>
500 ELECTRIC UTILITY REVENUE FUND Reimbursements-Internal	500.0000.49600	1.115%	<b>1,374</b>
510 WATER REVENUE FUND Reimbursements-Internal	510.0000.49600	18.903%	<b>23,288</b>
520 SEWER UTILITY REVENUE FUND Reimbursements-Internal	520.0000.49600	38.344%	<b>47,240</b>
560 SANITATION (REFUSE)REVENUE FD Reimbursements-Internal	560.0000.49600	7.154%	<b>8,814</b>
600 CENTRAL GARAGE ROTARY FUND Reimbursements-Internal	600.0000.49600	7.930%	<b>9,770</b>
TOTAL TO - REVENUE			<b>123,200</b>

NOTE: Reimburse Direct Labor Salary and Fringes for work performed by Department Personnel in Other Funds, various as needed.

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**ELECTRIC, WATER & SEWER REIMBURSABLE AMOUNTS FROM 180KWH TAX FUND:**

**ESTIMATED FUNDS USED FOR RECEIPT ALLOCATION OF ELECTRIC, WATER & SEWER**

100 GENERAL FUND Utilities-Electric	100.1800.53110	3.243%	4,000
100 GENERAL FUND Utilities-Electric	100.1900.53110	11.350%	14,000
100 GENERAL FUND Utilities-Electric	100.2100.53110	12.566%	15,500
100 GENERAL FUND Utilities-Electric	100.2200.53110	18.606%	22,950
100 GENERAL FUND Utilities-Electric	100.4700.53110	2.513%	3,100
100 GENERAL FUND Utilities-Water And Sewer	100.1800.53113	1.216%	1,500
100 GENERAL FUND Utilities-Water And Sewer	100.1900.53113	1.459%	1,800
100 GENERAL FUND Utilities-Water And Sewer	100.2100.53113	2.067%	2,550
100 GENERAL FUND Utilities-Water And Sewer	100.2200.53113	5.424%	6,690
100 GENERAL FUND Utilities-Water And Sewer	100.4700.53113	0.405%	<u>500</u>
TOTAL - 100 GENERAL FUND			72,590
200 STREET (SCM&R) FUND Utilities-Electric	200.5100.53110	4.637%	5,720
200 STREET (SCM&R) FUND Utilities-Water And Sewer	200.5100.53113	0.276%	<u>340</u>
TOTAL - 200 STREET CONST.MAINT.& REPAIR FD			6,060
220 RECREATION FUND Utilities-Electric	220.4200.53110	5.270%	6,500
220 RECREATION FUND Utilities-Electric	220.4300.53110	6.486%	8,000
220 RECREATION FUND Utilities-Electric	220.4400.53110	16.214%	20,000
220 RECREATION FUND Utilities-Water And Sewer	220.4200.53113	0.973%	1,200
220 RECREATION FUND Utilities-Water And Sewer	220.4300.53113	4.864%	6,000
220 RECREATION FUND Utilities-Water And Sewer	220.4400.53113	2.432%	<u>3,000</u>
TOTAL - 220 RECREATION FUND			<u>44,700</u>
TOTAL ESTIMATED FUNDS			123,350

	ACCOUNT	FUND FROM	FUND TO
FUNDS AVAILABLE - TOTAL FROM EXPENSE	<b>500,000</b>		
FUNDS AVAILABLE - TOTAL FROM UTILITIES	123,350		
NEW BALANCE AVAILABLE (>0) FOR TRANSFER TO 100 GENERAL FUND	376,650		

180 KWH TAX COLLECTION FUND (GF) Reimb.-Shared Admin.Expenses	180.9800.59110	123,350	
100 GENERAL FUND Reimbursements-City Utilities	100.0000.49650		72,590
200 STREET CONST.MAINT.&REPAIR FD Reimbursements-City Utilities	200.0000.49650		6,060
220 RECREATION FUND Reimbursements-City Utilities	220.0000.49650		44,700

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**2022 ESTIMATED INTERNAL REIMBURSABLE COSTS - ALLOCATION OF SHARED AND DIRECT COSTS**

**NOTE: Budgeted Allocations (%'s) were changed by City Council, Ord 104-09, Passed 12/21/2009 and Ord. 087-19 Passed 12/16/19 !**

<b>REVENUE SUMMARY - ALLOCATION BY FUND:</b>	<b>ACCOUNT</b>	<b>FUND FROM</b>	<b>FUND TO</b>
100 GENERAL FUND Reimbursements-Internal	100.0000.49600		2,430,869
100 GENERAL FUND Reimbursements-City Utilities	100.0000.49650		72,590
200 STREET CONST.MAINT.&REPAIR FD Reimbursements-Internal	200.0000.49600		27,980
200 STREET CONST.MAINT.&REPAIR FD Reimbursements-City Utilities	200.0000.49650		6,060
220 RECREATION FUND Reimbursements-Internal	220.0000.49600		15,500
220 RECREATION FUND Reimbursements-City Utilities	220.0000.49650		44,700
500 ELECTRIC UTILITY REVENUE FUND Reimbursements-Internal	500.0000.49600		1,374
500 ELECTRIC UTILITY REVENUE FUND Reimbursements-City Utilities	500.0000.49650		0
510 WATER REVENUE FUND Reimbursements-Internal	510.0000.49600		23,288
510 WATER REVENUE FUND Reimbursements-City Utilities	510.0000.49650		0
520 SEWER UTILITY REVENUE FUND Reimbursements-Internal	520.0000.49600		47,240
520 SEWER UTILITY REVENUE FUND Reimbursements-City Utilities	520.0000.49650		0
560 SANITATION (REFUSE)REVENUE FD Reimbursements-Internal	560.0000.49600		8,814
560 SANITATION (REFUSE)REVENUE FD Reimbursements-City Utilities	560.0000.49650		0
600 CENTRAL GARAGE ROTARY FUND Reimbursements-Internal	600.0000.49600		96,170

**REVENUE SUMMARY - GRAND TOTAL** **2,774,585**  
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<b>EXPENDITURE SUMMARY - ALLOCATION BY FUND:</b>	<b>ACCOUNT</b>	<b>FUND FROM</b>	<b>FUND TO</b>
100 GENERAL FUND Reimb.-Shared Admin.Expenses	100.9800.59110	28,460	
100 GENERAL FUND Reimb.-Shared Labor Expenses-Twp	100.9800.59130	10,000	
180 KWH TAX COLLECTION FUND (GF) Reimb.-Shared Admin.Expenses	180.9800.59110	123,350	
200 STREET CONST.MAINT.&REPAIR FD Reimb.-Shared Labor Expenses	200.5100.59130	30,000	
200 STREET CONST.MAINT.&REPAIR FD Reimb.-Shared Labor Expenses	200.5110.59130	7,000	
200 STREET CONST.MAINT.&REPAIR FD Reimb.-Shared Labor Expenses	200.5120.59130	500	
210 EMS TRANSPORT SERVICE FUND Reimb.-Shared Admin.Expenses	210.9800.59110	205,000	
272 COURT COMPUTERIZATION FUND Reimb.-Shared Admin.Expenses	272.9800.59110	10,000	
500 ELECTRIC UTILITY REVENUE FUND Reimb.-Shared Admin.Expenses	500.9800.59110	978,531	
500 ELECTRIC UTILITY REVENUE FUND Reimb.-Shared Labor Expenses	500.9800.59130	0	
510 WATER REVENUE FUND Reimb.-Shared Admin.Expenses	510.9800.59110	522,234	
510 WATER REVENUE FUND Reimb.-Shared Labor Expenses	510.9800.59130	5,000	
519 WATER PLANT IMPROV & RENO FUND Reimb.-Shared Labor Expenses	519.9800.59130	0	
520 SEWER UTILITY REVENUE FUND Reimb.-Shared Admin.Expenses	520.9800.59110	569,743	
520 SEWER UTILITY REVENUE FUND Reimb.-Shared Labor Expenses	520.9800.59130	20,000	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6400.59160	6,500	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6410.59160	20,000	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6411.59160	13,500	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6412.59160	8,200	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6420.59160	12,500	
560 SANITATION (REFUSE)REVENUE FD Reimb.-Shared Admin.Expenses	560.9800.59110	204,067	

**EXPENDITURE SUMMARY - GRAND TOTAL** **2,774,585**  
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**RESOLUTION NO. 045-21**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO RENEW A CONTRACT WITH WERLOR WASTE CONTROL & RECYCLING, INC. WITHOUT THE NECESSITY OF PUBLIC BIDDING; AND DECLARING AN EMERGENCY**

**WHEREAS**, an agreement was entered into on or about December 1, 2017 with Werlor Waste Control & Recycling, Inc. for the purpose of recycling processing; and,

**WHEREAS**, the agreement contained a Reopening Clause which provided for an extension of the agreement, with written notice to be presented three (3) months in advance; and,

**WHEREAS**, the current agreement expires on December 1, 2021; and,

**WHEREAS**, the Company has expressed its willingness to renew the current agreement under the same terms and conditions, for a three (3) year term, thereby resulting in savings to our residents; and,

**WHEREAS**, the City is a chartered municipality and now desires to exercise its Home Rule powers regarding such contracts; and,

**WHEREAS**, it is the opinion of this Council that it is in the best interest of the City of Napoleon to eliminate the necessity for competitive bidding in this instance, as permitted in Article VI, Section 6.05 of the Charter of the City of Napoleon and Napoleon Codified Ordinance 106.04; **Now Therefore**,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, notwithstanding any provision of law, resolution, or ordinance to the contrary, pursuant to Article VI, Section 6.05 of the Charter of the City of Napoleon and Napoleon Codified Ordinance 106.04 a renewal of the contract with Werlor Waste Control & Recycling, Inc. is hereby authorized pursuant to the terms and conditions currently on file with the Clerk of Council, subject to any nonmaterial changes deemed necessary by the City Manager and approved as to form and correctness by the Law Director; moreover, the expenditure of funds is also authorized as a necessary proper public expenditure.

Section 2. That, it is the finding of this Council that it is in the best interest of the City and its inhabitants to eliminate the necessity for public bidding for the reasons stated in the preamble of this Resolution.

Section 3. That, the City Manager is authorized and directed to enter into the aforementioned contract renewal.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further,

if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 6. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for the timely processing or waste and recyclables; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the purchasing process in a timely manner, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Roxanne Dietrich, Clerk of Council

*I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 045-21 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Roxanne Dietrich, Clerk of Council*



# *City of Napoleon, Ohio*

## *Parks and Recreation Department*

*255 West Riverview Avenue, P.O. Box 151*

*Napoleon, OH 43545*

*Telephone: (419) 592-4010 Fax: (419) 592-8955*

*www.napoleonohio.com*

## *Memorandum*

**To:** *Joel Mazur, City Manager*  
**From:** *Tony Cotter, Director of Parks and Recreation*  
**cc:** *Kevin Garringer, Finance Director*  
*Roxanne Dietrich, Clerk of Council*  
**Date:** *November 17, 2021*  
**Subject:** *Fraternal Order of Eagles Donation*

I am pleased to report that the Fraternal Order of Eagles in Napoleon has voted to make a donation in the amount of \$10,000 to the Parks and Recreation Department. The club is requesting this donation be earmarked for the purchase of a golf simulator to be used at the Napoleon Golf Club. Jeff Hoffer, representing the Eagles, will attend the Special City Council meeting on November 22<sup>nd</sup> to present the donation.

If you have any questions or would like more information, please let me know.



# City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151  
Napoleon, OH 43545  
Telephone: (419) 592-4010 Fax: (419) 599-8393  
[www.napoleonohio.com](http://www.napoleonohio.com)

## Memorandum

**To:** Mayor and City Council, City Manager,  
City Law Director, City Finance Director, Department  
Supervisors, News Media

**From:** Roxanne Dietrich, Clerk of Council

**Date:** November 19, 2021

**Subject:** Safety and Human Resources Committee –  
Cancellation

Due to lack of agenda items, the regularly scheduled meeting of the **SAFETY AND HUMAN RESOURCES COMMITTEE** for Monday, November 22, 2021 at 7:30 pm has been *cancelled*.

*City of Napoleon, Ohio*

MEETING AGENDA

**CIVIL SERVICE COMMISSION**

Tuesday, November 23, 2021 at 4:30 pm

Council Chambers, 255 West Riverview Avenue, Napoleon, OH

1. Call to Order
2. Approval of Minutes: September 28, 2021 (in the absence of any objections or corrections, the minutes shall stand approved)
3. Approve Applicants for the Position of Firefighter/Paramedic
4. Certify List for the Position of Firefighter/Paramedic
5. Any Other Matters to Come Before the Commission
6. Adjournment.

  
Roxanne Dietrich ~ Clerk of Council



# City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Telephone: (419) 592-4010 Fax: (419) 599-8393

[www.napoleonohio.com](http://www.napoleonohio.com)

## Memorandum

**To:** Parks and Recreation Board  
**cc:** Mayor and City Council, City Manager,  
City Finance Director, City Law Director,  
Department Supervisors, News Media  
**From:** Roxanne Dietrich, Clerk of Council  
**Date:** November 19, 2021  
**Subject:** Parks and Recreation Board Cancellation

Due to lack of agenda items, the regularly scheduled meeting of the **PARKS AND RECREATION BOARD** for Wednesday, November 24, 2021 at 6:30 pm has been **CANCELED**.



**CITY OF NAPOLEON, OHIO**

**OPERATIONS DEPARTMENT**

PO Box 151, 1775 INDUSTRIAL DR.

NAPOLEON, OH 43545

PHONE: (419) 599-1891 FAX: (419) 592-4379

WEB PAGE: [WWW.NAPOLEONOHIO.COM](http://WWW.NAPOLEONOHIO.COM)

**Operations Superintendent**

Jeffery H. Rathge

**Water Distribution Foreman**

Brian Okuley

**Streets/Sewer Foreman**

Roger Eis

**Refuse/Recycling Foreman**

Perry Hunter

**Head Mechanic**

Tony Kuhlman

## **PRESS RELEASE**

### **Refuse and Recycling Holiday Route Schedule**

The City of Napoleon's refuse and recycling routes will be scheduled as follows for the week of November 22, 2021 due to the upcoming **Thanksgiving** holiday:

Monday, November 22 – Monday Route

Tuesday, November 23 – Tuesday Route

Wednesday, November 24 – Wednesday Route

**Thursday, November 25 – HOLIDAY – NO PICK UP**

Friday, November 26 – Thursday and Friday Routes

The Thursday route will run together with the Friday route. For those that are affected, please make an extra effort to have your refuse and recycling to the curb by 7:00 AM on Wednesday. There is a possibility of later than usual pick up times during the double day.

Please contact the Operations Department between 7:00 AM and 3:30 PM at 419-599-1891 with any questions regarding this matter.

###

## AMP Update for Nov. 12, 2021

American Municipal Power, Inc. <webmaster@amppartners.org>

Fri 11/12/2021 4:26 PM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>



Nov. 12, 2021

### Nominations open for AMP scholarships

By Adam Ward - senior vice president of member services and external affairs

Nominations are now open for the AMP scholarships awarded in honor of Lyle B. Wright and Richard H. Gorsuch. Information and program materials for the scholarships have been emailed to AMP members and their community schools. All nominations are due on or before Dec. 17.



The Richard H. Gorsuch Scholarship is a one-time, \$3,000 award presented to as many as five graduating high school seniors annually. The requirements include a cumulative, unweighted grade-point average of at least 3.0 on a 4.0 scale and a parent or guardian (or the student themselves) who works for an AMP member municipal electric department or AMP.

The Lyle B. Wright Scholarship is a one-time, \$3,000 award presented to as many as five graduating students annually. The requirements include a cumulative, unweighted grade-point average of at least 3.0 on a 4.0 scale and a parent or guardian (or the student themselves) whose household receives electricity from an AMP member community.

The AMP Scholarship Programs are intended for students from all states within the AMP member footprint and provide a tangible benefit to the communities of those students awarded scholarships.

"The AMP Scholarship Programs help raise awareness of public power while developing the next generation of leadership for our community," said Dave Carroll, CEO, Paducah Power System general manager. "These scholarships are a direct investment in our city's long-term success."

AMP member municipal electric officials are responsible for selecting their own nominees and may nominate only one student for each award. Members are encouraged to work closely with their local high school guidance office in selecting nominees, which is especially effective when searching for candidates for the Lyle B. Wright Scholarship.

Scholarship recipients will be chosen based on academic performance, score on a public power test and extracurricular activities. AMP staff and the AMP Scholarship Committee will review the

nominations and recommend candidates to the AMP Board of Trustees. Officials are encouraged to work closely with their local high school guidance office in selecting nominees.

Nomination forms and a high school transcript showing the nominee's cumulative grade-point average based on a 4.0 scale for six semesters must be submitted by an official from the utility via email, fax or mail by the Dec. 17 deadline.

Additional information and the online nomination forms are available on the [AMP website](#). If you have questions about the AMP Scholarship Programs or how to nominate a student, please contact Holly Karg, assistant vice president of communications and public relations at 614.540.6407 or [hkarg@amppartners.org](mailto:hkarg@amppartners.org).

## October 2021: Short-term prices continue to rise

*By Mike Migliore - vice president of power supply and marketing*

A continuation of elevated natural gas prices, combined with the fall generation outage season, led to prices that have not been seen since the polar vortex of the winter of 2014. Prices were almost three times the very low market rates from last fall. There were steady doses of consistent high daily prices throughout October, rather than any price spikes. The maximum hourly day-ahead rate at the A/D Hub was \$98/MWh on Oct. 4 at 5 p.m. For the month, real-time locational marginal pricing (LMP) averages were only \$0.15/MWh above day-ahead LMPs. Due to an increased number of generation and transmission line outages, congestion for October was slightly higher than in previous months.

<b>Average Daily Rate Comparisons</b>			
	<b>October 2021 \$/MWh</b>	<b>September 2021 \$/MWh</b>	<b>October 2020 \$/MWh</b>
<b>A/D Hub 7x24 Price</b>	<b>\$58.15</b>	<b>\$44.53</b>	<b>\$22.24</b>
<b>PJM West 7x24 Price</b>	<b>\$59.24</b>	<b>\$45.27</b>	<b>\$21.77</b>
<b>A/D to AMP-ATSI Congestion/Losses</b>	<b>\$0.12</b>	<b>-\$0.45</b>	<b>\$0.07</b>
<b>A/D to Blue Ridge Congestion/Losses</b>	<b>\$1.20</b>	<b>\$0.10</b>	<b>\$0.18</b>
<b>A/D to PJM West Congestion/Losses</b>	<b>\$1.09</b>	<b>\$0.74</b>	<b>-\$0.47</b>
<b>PJM West to PP&amp;L Congestion/Losses</b>	<b>-\$7.49</b>	<b>-\$5.02</b>	<b>-\$6.84</b>
<b>MISO to A/D Hub Congestion/Losses</b>	<b>\$3.81</b>	<b>\$1.78</b>	<b>\$1.02</b>

## Thompson and Sullivan lead discussions at PJM Electric Distributor Sector meeting

*By Steve Lieberman - vice president of transmission and regulatory affairs*

The PJM Electric Distributor Sector met on Nov. 5 with PJM's Board of Managers where Jolene Thompson, president and CEO of AMP, and Pamala Sullivan, AMP's COO and president of AMP Transmission, each led two separate items of the four items on the agenda. While Thompson led the discussion on "PJM in 2022 and Beyond," Sullivan led a discussion regarding "Reliability Pricing Model (RPM) reform."

Thompson addressed how the three legs that support PJM — planning, operations and markets — are all under varying degrees of flux. In her comments, she addressed how there is no aspect of PJM that does not impact the Electric Distributor Sector and our individual members, and how the Electric Distributor Sector brings a uniquely balanced perspective regarding planning, operations and market design. What is key, Thompson said, is that when PJM is faced with events that require reforms, approaching such challenges with simplicity and flexibility and working together to proactively address the issues ahead will benefit all stakeholders.

The Electric Distributor Sector has consistently been focused on the need to reform RPM and had the highest level of voting participation at the recent stakeholder effort to fix the Minimum Offer Pricing Rule of all the five sectors. Sullivan's talking points focused on the current opportunity for a holistic review and redesign of RPM and, given the changing resource mix and increase in consumer preferences, urged the PJM Board to embrace the opportunity. Sullivan noted that while that would require hard decisions and novel thinking, the prospect of hard work should not derail the effort.

For more information on the Electric Distributor Sector meeting, please contact me at 614.519.9168 or [slieberman@amppartners.org](mailto:slieberman@amppartners.org).

## **AMP presents views on participant funding at PJM stakeholder meeting**

*By Steve Lieberman*

Last week, I presented AMP's views on participant funding during a PJM stakeholder meeting focused on interconnection policy reform.

PJM invited AMP to present our views associated with the comments we filed in mid-October in response to the Federal Energy Regulatory Commission's (FERC) advance notice of proposed rulemaking (ANOPR). The ANOPR begins a process of revising rules pertaining to regional transmission planning, cost allocation and generator interconnections. The outcome of the proceeding could have significant impacts on the cost of transmission service used by AMP and its members.

While AMP generally supports a comprehensive, holistic review of market design — as opposed to a piecemeal, narrow and limited discussion — we do have concerns about fundamental changes. Chief among those concerns are changes to components of transmission planning, cost allocation and/or the generation interconnection queue absent consideration of reforms to energy and ancillary service markets. In addition to comments regarding FPA Section 217, we stressed that public power is uniquely positioned to identify “public policy” benefits raised in the ANOPR because municipal electric systems are publicly accountable, represent the interests of load and generation owners and reflect the consensus of the communities that own and support them.

FERC will consider all responses to the ANOPR prior to issuing an actual proposed rule addressing these topics, which could occur sometime in 2022.

If you have any questions about our presentation, please contact me at 614.519.9168 or [slieberman@amppartners.org](mailto:slieberman@amppartners.org).

## **Elizabeth Broker joins AMP as senior accountant**

*By David Dorsch - manager of financial reporting*

Elizabeth Broker joined AMP on Nov. 8 as senior accountant. In this role, Broker will handle the monthly financial close process and complete a variety of accounting related tasks that include closing assigned AMP entities from start to finish.



Prior to joining AMP, Broker served as consultant for Robert Half, where she assisted various accounting and finance teams on a number of financial issues. She holds a bachelor's degree in accounting from The Ohio State University.

Please join me in welcoming Elizabeth to AMP!



## **Memo on ETS and EO for COVID-19 posted to Member Extranet**

*By John McGreevy - assistant vice president of environmental, health, safety and compliance*

On Nov. 4, the U.S. Department of Labor's Occupational Safety and Health Administration (OSHA) announced a new emergency temporary standard (ETS) intended to protect workers from the spread of COVID-19 on the job. The stated purpose of the standards is to "protect unvaccinated employees of large employers (100 or more employees) from the risk of contracting COVID-19 by strongly encouraging vaccination." Enforcement of the ETS has currently been halted by the U.S. Court of Appeals Fifth Circuit, but it is still advisable to plan for.

Large employers must develop, implement and enforce a mandatory COVID-19 vaccination policy, with an exception for employers that instead adopt a policy requiring employees to either get vaccinated or elect to undergo regular COVID-19 testing and wear a face covering at work in lieu of vaccination. This may affect AMP member communities.

Additionally, the ETS serves as a proposal for a final standard. Accordingly, OSHA is seeking comment on all aspects of this ETS and whether it should be adopted as a final standard. The deadline to submit comments on the ETS is Dec. 12.

Relatedly, but separate from the OSHA ETS, is the Executive Order (EO) on Ensuring Adequate COVID-19 Safety Protocols for Federal Contracts. This EO requires most federal contractors to ensure that their employees receive COVID-19 vaccination unless an employee is entitled to a reasonable accommodation on the basis of religion or medical contraindication/disability. AMP is not aware of any members that are considered federal contractors but there may be some. The OSHA ETS does not apply to federal contractor workplaces that are covered by the EO.

APPA has provided a memorandum regarding the implementation of the EO, which AMP has posted in the [COVID-19 resources page](#) of the [Member Extranet](#) (login required). This memo is guidance, not legal advice. APPA members should consult with their own legal service providers for specific application and implementation advice. If you have questions about the memo, please contact Bronson Brown, APPA director of safety and operations services at 202.467.2990 or [bbrown@publicpower.org](mailto:bbrown@publicpower.org).

## **AMP schedules free webinars on distribution voltage regulation**

*By Jennifer Flockerzie - manager of technical services logistics*

AMP held parts three and four of the 10-part series of technical training webinars on distribution voltage regulation with industry expert Bob McFetridge of Beckwith Electric (a Hubbell Utility Automation Solutions company). The webinars are free to members, with the next webinar scheduled for Dec. 6, 10-11:30 a.m. This includes part five, *How Fault Location, Isolation and Service Restoration Impacts Voltage Regulation*, and part six, *How Distributed Generation Impacts Voltage Regulation*.

The remaining sessions of the 10-part series are as follows (schedule TBD):

- Part seven, *Voltage Reduction and Smart Voltage Reduction*
- Part eight, *Advanced Coordination*
- Part nine, *Advanced Features*
- Part 10, *Putting It All Together*

Recordings of the first four parts are available on the [Member Extranet](#) (login required). Parts one and two are in the first recording and parts three and four are in the second. These parts are:

- Part one, *Why There Is Voltage Drop and The Apparatus That Addresses It*
- Part two, *General Theory of Coordination of Voltage Regulation*
- Part three, *Load Tap Changers, Regulators and Their Controls*
- Part four, *Capacitor Banks and Controls*

Registration is required to view these webinars. If you have questions, did not receive a registration email or need assistance registering, please contact me at 614.540.0853 or [jflockerzie@amppartners.org](mailto:jflockerzie@amppartners.org).



## Focus Forward: *Community Solar 101 and Models* webinar held on Nov. 9

By Erin Miller - assistant vice president of energy policy and sustainability

On Nov. 9, the Focus Forward Advisory Council hosted the *Community Solar 101 and Models* webinar. Speakers Maddy Wendell, American Public Power Association (APPA), and Joyce McLaren, National Renewable Energy Laboratory, provided attendees with an overview of community solar and the various program design and subscription model options and best practices.

APPA is a partner in the National Community Solar Partnership (NCSP) an initiative led by the U.S. Department of Energy's Office of Energy Efficiency and Renewable Energy. As a leader in the NCSP Municipal Utility Collaborative, APPA works with stakeholders to identify and address common barriers to community-based solar.

A recording of the webinar is available here on the [Member Extranet](#) (login required). If you have questions or would like to join the FFAC, please contact me at 614.540.1019 or [emiller@amppartners.org](mailto:emiller@amppartners.org).

## AMP holds *Grant Writing* webinar with TFG on Nov. 10

By Erin Miller



On Nov. 10, AMP held the *Grant Writing* webinar, the last of three webinars scheduled with The Ferguson Group (TFG). The webinar covered tips and tricks for writing and submitting a competitive grant application.



AMP has engaged TFG to support and best position members for federal and state funding opportunities. As part of these efforts, three webinars were held in recent months. Recordings of all three webinars are available on the [grant services page](#) of the [Member Extranet](#) (login required) for viewing.

The three sessions included:

- *Grant Basics*: A basic overview of the federal grants landscape and how to best position your community for success.
- *Grant Identification*: Master how to search for federal grants and strategically position projects ahead of a solicitation.
- *Grant Writing*: Tips and tricks for writing and submitting a competitive grant application.

In addition to the webinars, TFG provides members with several key services and benefits, including weekly grant e-newsletter alerts, access to TFG's database of successful grant applications, access to TFG's grant funding guides and profile library, access to TFG's team of grants experts and individualized assistance at a negotiated 15 percent discount. The negotiated rate sheet is available for members to view upon request.

For information and resources on grants services, or to view recordings of the webinars, visit the grant service page of the Member Extranet. If you have any questions about the services, want to provide grant topics to be added to the newsletter alerts, would like to receive a link to the recorded sessions or would like to see the AMP member-negotiated rate sheet, please contact me at 614.540.1019 or [emiller@amppartners.org](mailto:emiller@amppartners.org).

# AMP TECHNICAL AND SAFETY TRAINING WEBINAR SCHEDULE

In an effort to continue providing members with high-quality training opportunities, AMP has temporarily transitioned trainings to a webinar format. Please see the below schedule - we will continue to update the schedule as needed. We are in this together.

**Nov. 16 9 a.m.**  
**What? Me Worried? Behavior Based Safety**  
**Instructor: Steven Mutchler**



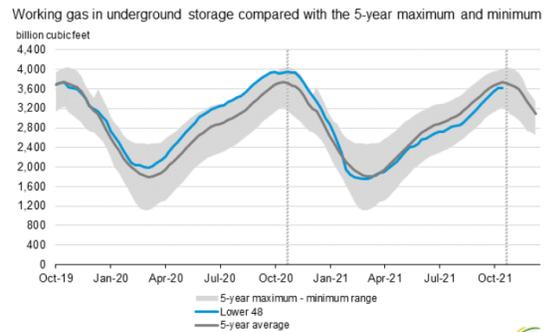
For more information on the AMP Training Program or to access the virtual training webinars, please contact Jennifer Flockerzie, AMP's manager of technical services logistics, at [jflockerzie@amppartners.org](mailto:jflockerzie@amppartners.org).



## Energy market update

By Jerry Willman - assistant vice president of energy marketing

The December 2021 natural gas contract increased \$0.269/MMBTU to close at \$5.149 yesterday. The EIA reported an injection of 7 Bcf for the week ending Nov. 5, which was below industry estimates of +10 Bcf. Last year was an injection of 2 Bcf and the five-year average was +25 Bcf. Storage is now 3,618 Bcf, 7.8 percent below a year ago and 3.2 percent below the five-year average.



Source: U.S. Energy Information Administration  
 Note: The shaded area indicates the range between the historical minimum and maximum values for the weekly series from 2016 through 2020. The dashed vertical lines indicate current and year-ago weekly periods.

On-peak power prices for 2022 at AD Hub closed yesterday at \$55.55/MWh, which was \$2.30/MWh lower for the week.

## On Peak (16 hour) prices into AEP/Dayton

Week ending Nov. 12

MON	TUE	WED	THU	FRI
\$66.68	\$64.16	\$62.20	\$53.67	\$54.54

Week ending Nov. 5

MON	TUE	WED	THU	FRI
\$72.86	\$74.24	\$76.43	\$83.92	\$82.91

AEP/Dayton 2022 5x16 price as of Nov. 11 — \$55.55

AEP/Dayton 2022 5x16 price as of Nov. 4 — \$57.85

## AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center (AFEC) plant was in 2x1 configuration for the week. The plant duct firing operated for 80 hours this week. For the week, the plant generated at an 86-percent

capacity factor (based on 675-MW rating).

## Holiday season brings holiday scams

*Article provided by KnowBe4*

It is only early November, but you have probably already seen Christmas trees sold in stores. This is a trend known as “seasonal creep” in which retailers start selling seasonal items in advance of the actual season. Did you know that cybercriminals also follow this trend?

For example, Black Friday and Cyber Monday fall after Thanksgiving in the United States. However, these international shopping events now start as early as Nov. 1, and cybercriminals are taking advantage by sending phishing emails disguised as advertisements and phony purchase receipts long before the holiday season begins.

Follow the tips below to shop safely this holiday season:

- Never click a link from an email or text message that you were not expecting, even if the link appears to be for a store you recognize. Instead, use your browser to navigate directly to the retailer’s official website.
- Watch out for malvertising, which is when cybercriminals try to phish shoppers through ads on social media and other websites. Always think before you click!
- Be cautious of advertisements that promise outrageous deals. Remember that if something seems too good to be true, it probably is.

*KnowBe4 is the world's largest integrated platform for security awareness training combined with simulated phishing attacks.*



THE ACADEMY  
Webinars

AMERICAN PUBLIC  
POWER ASSOCIATION

2021

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Register today at  
[www.PublicPower.org](http://www.PublicPower.org)  
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Non-members can enter  
coupon code **AMP** to  
receive the member rate.



### Classifieds

Members interested in posting classifieds in *Update* may send a job description with start and end advertisement dates to [zhoffman@amppartners.org](mailto:zhoffman@amppartners.org). There is no charge for this service.

[City of Orrville seeks applicants for three positions](#)

### **Lineworker III**

The City of Orrville Department of Utilities is seeking applicants for the position of lineworker III. The lineworker III is the senior lineworker engaged in performing journey level work and lead line installation and maintenance work. A lineworker III constructs and maintains all transmission, distribution and telecommunication systems and performs all phases of primary, secondary, overhead and underground work. Pay is \$29.78 to \$37.23 per hour, plus benefits. Applicants must have a high school diploma or equivalent, must have significant, special training/experience in linework including verifiable training in climbing, and a valid Ohio driver's license. Successful candidate must obtain CDL within six months of hire. Military preference given with DD-214. Position will require passing scores on both a written and practical exam. The exam is open to all U.S. citizens and those who have legally declared their intentions of becoming citizens.

Applications are available at [www.orrville.com](http://www.orrville.com). The application must be completed and emailed to [pmcfarren@orrville.com](mailto:pmcfarren@orrville.com) by Nov. 15, 5 p.m. Please note, online applications will not be accepted. The City of Orrville will not consider for employment nor hire any individual who smokes or uses any form of tobacco products. EOE

### **Wastewater treatment plant operator**

The City of Orrville Department of Utilities is seeking applicants for the position of wastewater treatment plant operator. Responsibilities include operating the wastewater collection and treatment systems on a shift, plus other duties related to the operation of a wastewater plant. Civil Service exam by application only. Please note, online applications will not be accepted. Applicants must possess a high school diploma or equivalent. All applicants must present a copy of their current Ohio EPA Class I Wastewater Operator's Certificate at time of application. Applications are available at [www.orrville.com](http://www.orrville.com). Military preference with DD-214. Completed applications must be submitted by email to [pmcfarren@orrville.com](mailto:pmcfarren@orrville.com) by Nov. 15, 5 p.m. Pay is \$23.39 to \$29.24 per hour, plus benefits. The City of Orrville will not consider for employment nor hire any individual who smokes or uses any form of tobacco products. EOE

### **Chief wastewater plant operator**

The City of Orrville Department of Utilities seeks applicants for a chief wastewater plant operator. This is supervisory and skilled work position in the operation of the wastewater treatment plant and administration of the pretreatment and sludge management programs. Work involves directing, supervising and inspecting the work of wastewater treatment plant operators and maintenance personnel for the efficient and economical operation of the plant and maintenance of plant buildings and grounds. This work includes analyzing operations reports and initiating or directing treatment process adjustments. Applicants must possess an associate degree or equivalent experience, plus a current Ohio EPA Class III Wastewater Operator's Certificate.

Please note, online applications will not be accepted. Details and applications can be found at [www.orrville.com](http://www.orrville.com). A completed application and resume must be submitted to [pmcfarren@orrville.com](mailto:pmcfarren@orrville.com) by Nov. 15, 5 p.m. Pay is \$32.70 to \$44.16 per hour, plus benefits. The City of Orrville will not consider for employment nor hire any individual who smokes or uses any form of tobacco products. EOE

## **Village of Woodsfield seeks applicants for two positions**

### **Water treatment plant operator**

The Village of Woodsfield is seeking applicants for the position of full-time class I, II, or III water treatment plant operator with the ability to obtain a Class III license. Applicants need not be a resident of the Village of Woodsfield. This is a salary position with salary negotiable based upon licensure.

Please send resume with three professional references (non-related) to: Kevin Brooks, village administrator, 221 S. Main Street, Woodsfield, OH 43793. Position will remain open until a qualified applicant is selected. No telephone calls, please. EOE.

### **Laborer**

The Village of Woodsfield is seeking applicants for the position of full-time laborer for the Electric Department. This is an hourly position with wage based upon qualifications.

Please send resume with three professional references (non-related) to: Kevin Brooks, village administrator, 221 S. Main Street, Woodsfield, OH 43793. Position will remain open until a

qualified applicant is selected. No telephone calls, please. EOE.

## City of Wadsworth seeks applicants for two positions

### **Customer service engineering technician trainee**

The City of Wadsworth is seeking applicants for the position of customer service engineering technician trainee. Under the direction of the assistant electric superintendent or electric superintendent, the trainee is responsible for learning to assist the customer service engineering technicians and office staff in hardware and software applications, automated mapping facilities management, database design, maintenance, inventory and records, as well as performing related duties as required.

The successful candidate will possess a high school diploma or equivalent, as well as a valid State of Ohio motor vehicle operator's license and the maintenance of an acceptable driving record and insurability with the City of Wadsworth's general liability policy. A high school education supplemented by vocational, technical or college training, prior experience working with engineering principles or equivalent combination of training and experience, and prior work experience in electrical or related field is preferred. Interested candidates should submit a detailed resume reflecting the nature of the work performed in both current and prior employment. Emphasis should be given to work experience, training and/or duties performed that are relevant to this position.

Resumes may be dropped off in person at the Human Resources office or submitted by e-mail to Tara McCulloch, human resources director at [jobs@wadsworthcity.org](mailto:jobs@wadsworthcity.org). The deadline to apply is Nov. 12, 4 p.m.

To see a full job description, click [here](#).

### **Electrical engineer**

The City of Wadsworth is seeking applicants for the position of electrical engineer. Under the general supervision of the general manager of electric and communications, this position is responsible for the application and documentation of electrical equipment in the substations of the City of Wadsworth's distribution system. Performs various technical and engineering tasks related to the city's electric substation, and distribution systems. Works closely with other departments including electric and communications in planning, developing, implementing and troubleshooting a wide variety of technical issues. Ensures engineering designs and their applications are compliant with code and standards set forth by the appropriate authoritative bodies. Responsible for project planning, overall management of field operations, staff management and implementation of projects within the division of responsibility.

The successful candidate will hold a bachelor's degree (or higher) in electrical engineering from an accredited university and have a minimum of three years of experience with engineering, construction, maintenance or operation of electrical utility transmission or distribution systems. The candidate must be a motivated, organized team player with experience and skill in oral and written technical and/or general communication including preparation of written reports and oral presentations. Possession and maintenance of a valid driver's license in the State of Ohio and the ability to remain insurable under the city's vehicle insurance policy and have an acceptable driving record as deemed by the City of Wadsworth is required. A Professional Engineering (PE) registration is desirable but not required.

Resumes may be dropped off in person at the Human Resources office, faxed to 330.335.2715 or submitted by e-mail to Tara McCulloch, human resources director at [jobs@wadsworthcity.org](mailto:jobs@wadsworthcity.org). They may also be mailed to Tara McCulloch, Human Resources Director, City Hall, 120 Maple Street, Wadsworth, OH 44281. The deadline to apply is Dec. 3, 4 p.m.

To see a full job description, click [here](#).

## City of St. Clairsville seeks laborer

The City of St. Clairsville is seeking applicants for the position of laborer on the electric distribution crew. The rate of pay depends on the candidate's education and/or experience and ranges between \$17.16 to \$17.92 per hour, plus full benefits. A first class or journeyman is the preferred level of knowledge, skills and abilities, but the city will consider training a candidate without that experience if a level of formal education has been achieved.

Candidates must have some formal education from a vocational school or technical college in a lineworker training program, or have experience working as a lineworker apprentice, as a minimum qualification. The selected candidate, if less experienced, shall be expected to make steady progress toward attaining the position of First Class Lineworker by demonstrating necessary knowledge, skills and abilities. The candidate shall have three to five years from the date of hire to obtain this ranking, as a condition of employment, provided steady progress is achieved.

Depending on the experience level, the employee shall train under supervision in the areas of distribution/transmission, high voltage line and system construction, substation and maintenance. Selected candidate will work initially on unenergized circuits and later work on energized circuits from lower to maximum system voltage. The work shall progress from assisted to unassisted duties.

Candidates must learn to climb poles, work out of/operate a bucket truck and properly utilize other relevant tools and equipment.

Candidates must be available on a moment's notice for call out, have a valid driver's license and be willing to attend formal training classes as determined by the employer.

As a condition of acceptance on this job, candidates who are otherwise qualified will be required to take and pass the appropriate state/federal driver's licensing requirements, as well as pass a pre-employment physical.

To download the application, click [here](#). Applications and associated materials may be sent to Box 537, St. Clairsville, OH 43950. Materials may also be dropped off in person at the St. Clairsville Municipal Building at 100 N. Market St., St. Clairsville, OH 43950

## City of Bowling Green seeks applicants for two positions

### **Water and wastewater equipment operator**

The City of Bowling Green is seeking applicants for the position of water and wastewater equipment operator. This position is responsible for troubleshooting, repairing, maintaining, installing, constructing and compliant operation of the city's water distribution system and the wastewater collection system; makes pressurized taps on water mains; lays water lines; main line bores; repairs water breaks; maintains water service lines and water valves; installs, flushes and repairs fire hydrants; installs water meters; locates water lines and water leaks; repairs manholes and catch basins; repairs, installs, maintains sewers and force mains; operates temporary pumps and generators; checks and maintains lift stations; operates jet truck, TV truck, back hoes and dump trucks; ensures proper trench shoring; uses hand and power tools; maintains vehicles and equipment; repairs blacktop and concrete; returns jobsite to original condition; uses GIS Software and equipment; performs other related duties as assigned.

The successful candidate must have a high school diploma or equivalent; Class A Commercial Driver's License with Tanker Endorsement; Fork Lift Certification; training and work experience which provides the required skill sets to perform the essential functions of the job. Position falls into one of two pay grades. Pay grade five: must obtain a Class I OEPA Water Distribution or Wastewater Collection Certification within two years of hire or reclassification, and must obtain the second OEPA Class I certification in Water Distribution or Wastewater Collection within four years of hire. Pay grade six: Must have both a Class II OEPA certification in Water Distribution and in Wastewater Collection at the time of hire. A copy of the job description will be provided to applicants. The deadline to apply is Nov. 30, 4:30 p.m. AA/EEO

A copy of the job description will be provided to applicants. Interested persons must complete the application available [here](#). Applications are also available in the Department of Human Resources. Resumes may be included but will not substitute for a completed application. Applications must be completed and returned to the Department of Human Resources, City of

Bowling Green, 304 N Church St., Bowling Green, Ohio 43402. Telephone: 419.354.6200; e-mail: [HumanResources@bgohio.org](mailto:HumanResources@bgohio.org) Office hours: Monday – Friday, 8 a.m. – 4:30 p.m.

### **Police officer**

The City of Bowling Green is seeking applicants for the position of police officer. Candidates must possess a current Ohio Peace Officer Training Academy (O.P.O.T.A.) certificate with two years of law enforcement experience at a similar size agency or larger. Candidates must take and pass a written examination through the National Testing Network (NTN) and a physical ability test through the city prior to the deadline in order to be eligible for consideration for hire. Candidates are responsible for registering for the NTN examination prior to the deadline and for paying any associated fees/costs. Link to NTN here [www.nationaltestingnetwork.com](http://www.nationaltestingnetwork.com). Important information relating to the application, hiring and testing requirements is available online [here](#). Information is provided below regarding educational requirements, veteran's credit, age requirements and the city's application requirements.

An associate degree or the completion of at least 96 quarter hours or 64 semester hours toward a bachelor's degree, is required. Proof of education is required at the time of application. The post-secondary education must be obtained from an accredited college or university. (Hours must be eligible for transfer to Bowling Green State University.)

In accordance with Section 124.41 of the Ohio Revised Code (ORC) and City Ordinance no person shall be eligible to receive an original appointment as a police officer, unless the person has reached the age of 21 and has not yet reached the age of 35. (The age restriction is permitted by the Public Safety Exemption to the Age Discrimination in Employment Act (29 U.S. Code 623 (j)).

The City's Charter provides for an additional credit of 10 percent of a passing test score for honorably discharged veterans. A candidate's Form DD214 denoting an honorable discharge must be submitted at the time of application in order to be eligible for the veteran's credit.

All new Police Officers serve a one-year probationary period. The current pay scale is \$29.21 to \$34.62 per hour. Starting base hourly rate is \$29.21, as outlined in the Ohio Patrolmen's Benevolent Association (OPBA) contract. Pursuant to the current union contract police officers hired with prior experience may, at the city's discretion, be placed anywhere within the appropriate pay grade. Promotional opportunities for officers hired from this exam will require five years of service with the Bowling Green Police Division, as outlined in the OPBA contract. The union contract can be reviewed [here](#). The deadline to apply is Jan. 5, 2022.

A copy of the job description will be provided to applicants. Interested persons must complete the application available [here](#). Applications are also available in the Department of Human Resources. Resumes may be included but will not substitute for a completed application. Applications must be completed and returned to the Department of Human Resources, City of Bowling Green, 304 N Church St., Bowling Green, Ohio 43402. Telephone: 419.354.6200; e-mail: [HumanResources@bgohio.org](mailto:HumanResources@bgohio.org) Office hours: Monday – Friday, 8 a.m. – 4:30 p.m.

## **Opportunities available at AMP**

AMP is seeking applicants for the following positions:

- Member events and program manager
- Manager of member training and safety
- Manager of transmission planning
- Project administrative assistant
- Environmental compliance specialist
- Information technology coordinator
- Generation operations intern (Spring 2022)

For complete job descriptions, please visit the [AMP careers page](#).



**Mission:**

To serve Members through public power joint action, innovative solutions, robust advocacy and cost-effective management of power supply and energy services.

**Vision:**

To be public power's trusted leader in providing Members and their customers the highest-quality, forward-looking services and solutions.

**Values:**

Integrity, Member Focus, Partnership, Employee Engagement, Stewardship, Innovation and Accountability.

**STAY CONNECTED**



[www.amppartners.org](http://www.amppartners.org)

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